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2013 APR 18 PM 12:00



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State of Maine
ONE HUNDRED AND TWENTY-SIXTH LEGISLATURE
COMMITTEE ON STATE AND LOCAL GOVERNMENT

To: Senator Dawn Hill, Senate Chair
Representative Margaret Rotundo, House Chair
Joint Standing Committee on Appropriations and Financial Affairs

From: Senator Colleen M. Lachowicz, Senate Chair *CML am*
Representative Anne P. Graham, House Chair *APG am*
Joint Standing Committee on State and Local Government

Re: Report back on LR 1046, biennial budget

Date: April 18, 2013

The State and Local Government Committee has completed its deliberations on LR 1046, the biennial budget bill. The Committee has the following recommendations and divided votes:

Initiatives related to funding for the repair and renovation of state-owned facilities on SLG-7 (Ref. # 55) and SLG-22 (Ref. # 143): The vote of the Committee was 10-1 (Ref. # 55) and 9-2 (Ref. # 143) to accept the initiatives. The vote included DAFS proposed increase in the funding in Ref. # 55 from \$2.5 million to \$3.5 million in 2013-14 and from \$2.5 million to \$3.5 million in 2014-15 and decrease in the funding in Ref. # 143 from \$5 million to \$3 million in 2013-14. Rep. Cotta wondered about DAFS proposed changes to SLG-7 Ref. # 55, specifically the \$1.25 million in FY 15 to bring facilities into ADA compliance statewide. Since State buildings have required ADA compliance for years, dating back to at least the late 1980's when Rep. Cotta was involved in an assessment, Rep. Cotta finds it difficult to accept that buildings and building projects require a \$1.25 million high priority refit at this late date.

Initiative related to merit increases on SLG-14 (Ref. #34) and SLG-57 (Part E): The Committee voted to reject the initiative 10-0 and to reject the related language in Part E 11-0. (The Committee separated Part E-1 into merit increases and longevity and voted separately on them). A majority of Committee members wanted to restore merit increases to 100%, while Rep. Cotta felt it would be difficult to do the full 100%, but perhaps a partial increase would be possible with savings found in other initiatives, and Rep. Hayes felt merit increases should be viewed as a debt owed (similar to hospital debt) to State workers for past years of no merit increases. The Committee felt State workers should receive the merit increases and they have

gone without for a number of years already. Committee members are concerned about testimony from state workers taking second and third jobs to make ends meet and from departments and offices that are losing quality workers to higher paying jobs shortly after workers become trained and the State has invested time and money in them. It is becoming difficult to retain quality workers without merit increases. One initiative the Committee felt was not necessary at this time and could be used to help fund merit and longevity increases was SLG-21, Ref # 71.

Initiative related to longevity on SLG-14 (Ref. # 35): The Committee rejected the initiative 9-1 to eliminate longevity payments, and voted 8-3 to reject the language in Part E-1 relating to longevity (which they voted on separately from merit as referenced above).

Initiative related to funding for a new human resources system on SLG-21, Ref # 71: The vote of the Committee was 9-0 to reject the initiative. The Committee felt a new human resources system was unnecessary at this time and that the monies would be better used to fund merit increases and longevity.

Initiative related to the reorganization and creation of a second Deputy Commissioner and liaison/communications manager at DAFS on SLG-23, Ref. # 112: The vote of the Committee was 7-3 to reject the initiative. Committee members who voted against this initiative didn't feel at a time where other employees are expected to receive continued cuts that DAFS needed another high level Deputy Commissioner and they also felt that DAFS was running smoothly and doing good work with current staff. People are cutting back everywhere else and those voting against this initiative felt the State did not have the money for this. Also, the majority of Committee members voted in the Supplemental Budget to provide that the second Deputy Commissioner and liaison/communications manager, *if established*, are major policy influencing positions; they did not support establishing the positions at that time.

Initiative related to transferring funding from the Attorney General program to the Office of the Governor for legal contingencies on SLG-38 (Ref. # 1381): The Committee voted 10-1 to reject the initiative. The majority of the Committee does not support gutting the Attorney General's All Other account which includes funding for expert witnesses, attorney travel and other crucial costs. The initiative cuts in half the support structure of the Attorney General's office. Also, 5MRSA § 191, sub-§ 3, paragraph B states that the Attorney General's written approval is required if legal services are to be provided by private counsel or officers or agencies of the State acting as counsel in place of the Attorney General.

Initiative related to the continuance of positions in the Office of Policy and Management (OPM) on SLG-43 (Ref. # 1397): The Committee voted 6-5 to support this initiative. The minority feels the State Economist is a valuable role, but that the other two high level employees are not affordable at this time. House Chair Representative Graham, in the minority, is concerned the focus of the OPM will be negative and that its goal is to undermine the work of state agencies with the assumption that there is fraud, waste and abuse present. She feels the salaries for Director (\$90,000) and Assistant Director (\$84,000) are far too high when we are considering not funding merit and longevity for State workers. **The initiative to reduce funding to reflect savings to be identified by OPM** on SLG-13 (Ref. # 33) books \$30 million in savings to be "found" by OPM. Rep. Graham doesn't see that happening short of causing significant layoffs

and feels this is Executive overreach. Also, DAFS said they would include a correction in the change package to line one of the initiative which incorrectly lists a Public Service Executive *III* position and it should list a Public Service Executive *II* position.

PART BBB on SLG 64: The Committee voted 8-3 to accept language Part BBB based on Commissioner Millett's explanation that the language is only repealed to "undo" a rule so that BGS can enter into an MOU with the Business Enterprise Program (administered by the Maine Department of Labor Division for the Blind and Visually Impaired) in the Cross Café. This is the only reason for the repeal, the Committee was told. Commissioner Millett assured the Committee that there are no plans to charge a rental fee to someone operating a vending facility through the Business Enterprise Program. The Committee was told that BGS will adopt an 18 month MOU with Cross Café/Business Enterprise Program with no lapse and renew the MOU every 18 months. The committee supports the work of the Business Enterprise Program and supports the Cross Café. The Committee voted so that a clear MOU would be agreed upon. The minority of the Committee did not want to permanently remove the language prohibiting the fees from being charged to those operating vending facilities through the Division for the Blind and Visually Impaired. The Department of Labor had presented DAFS with a Memorandum of Agreement in 2011 regarding the Cross Café, but BGS has not signed off on the agreement because they were at odds regarding who would pay for electricity, even though state law and rules specify that vendors in this program may not be charged electricity costs according to the Department of Labor. The Committee was also told that no General Fund money goes into the Business Enterprise Program.

Also, the Joint Standing Committee on Labor, Commerce, Research and Economic Development added Part BBB into their budget and the majority voted against repealing the language.

Secretary of State Initiatives proposed for change package.

The Secretary of State discussed four Initiatives at the joint public hearing with Appropriations that were not included in the Biennial Budget. House Chair Representative Graham requested they be included in the Committee's report back. The Budget Office told the Secretary of State that it will include the following initiatives in the change package for the Governor's review, but provided no guarantee they would be in the final change package.

The four initiatives are: archives reclassification (this was approved by the Committee in its supplemental budget); transfer of 1.5 positions from the federal Help America Vote Act (HAVA) account back to the General Fund; funds to allow state archives to address records created digitally and storage, retrieval and public access; and funds to allow archives to lease space for public records currently in government offices and courthouses. Though there is no money in its budget to fund these initiatives, the Committee is supportive of these initiatives.

Sec. A-1. Appropriations and allocations. The following appropriations and allocations are made.

ADMINISTRATIVE AND FINANCIAL SERVICES, DEPARTMENT OF

Administration - Human Resources 0038

Initiative: BASELINE BUDGET

	History 2011-12	History 2012-13	2013-14	2014-15
GENERAL FUND				
POSITIONS - LEGISLATIVE COUNT	20.000	20.000	18.500	18.500
Personal Services	\$1,550,178	\$1,549,136	\$1,665,943	\$1,724,065
All Other	\$358,402	\$298,111	\$300,392	\$300,392
GENERAL FUND TOTAL	\$1,908,580	\$1,847,247	\$1,966,335	\$2,024,457
	History 2011-12	History 2012-13	2013-14	2014-15
OTHER SPECIAL REVENUE FUNDS				
POSITIONS - LEGISLATIVE COUNT	0.000	0.000	0.000	0.000
Personal Services	\$0	\$0	\$0	\$0
All Other	\$255,880	\$255,880	\$256,285	\$256,285
OTHER SPECIAL REVENUE FUNDS TOTAL	\$255,880	\$255,880	\$256,285	\$256,285

Justification:

The Bureau of Human Resources administers comprehensive human resources and civil service systems in support of State agencies' programs, while ensuring fair and open employment and compensation practices. Major functions of the Bureau includes the administration of the compensation system, monitoring and controlling all transactions that affect payroll and employee status; administration of layoffs; maintenance of official employee records; a system for classification of all positions; recruitment and examination; job referral; employee training and organization development; and insuring that personnel actions, programs, and policies conform to Civil Service law, rules, and policies. In addition to the responsibilities surrounding the administration of the personnel system, the Bureau has other major responsibilities that include the administration of employee relations activities, affirmative action programs, administration and management of the employee health plan, workers' compensation plan administration for Maine State Government, and wellness and safety programs.

The Office of Employee Relations represents Maine State Government as employer and is the Governor's representative in collective bargaining. Responsibilities include contract administration, processing of grievances through Arbitration, representing the State in employee legal matters at the Labor Relations Board and in Court. Also included is the administration of the States' Affirmative Action Plan and Equal Employment activities and laws. OER also participates and oversees investigations into allegations of employee misconduct.

Administration - Human Resources 0038

Initiative: Provides funding for professional development of the state workforce.

Ref. #: 42

Committee Vote: in 11-0

AFA Vote: _____

	2013-14	2014-15
GENERAL FUND		
All Other	\$125,000	\$125,000

GENERAL FUND TOTAL

\$125,000

\$125,000

Justification:

The State lacks a coordinated program to effectively improve its workforce. With these funds, the Bureau of Human Resources will implement an organizational development program to enhance Maine's state workforce, to engage management staff across departments, and plan for the workforce needs in the future.

ADMINISTRATION - HUMAN RESOURCES 0038

PROGRAM SUMMARY

GENERAL FUND	History 2011-12	History 2012-13	2013-14	2014-15
POSITIONS - LEGISLATIVE COUNT	20.000	20.000	18.500	18.500
Personal Services	\$1,550,178	\$1,549,136	\$1,665,943	\$1,724,065
All Other	\$358,402	\$298,111	\$425,392	\$425,392
GENERAL FUND TOTAL	\$1,908,580	\$1,847,247	\$2,091,335	\$2,149,457
OTHER SPECIAL REVENUE FUNDS	History 2011-12	History 2012-13	2013-14	2014-15
POSITIONS - LEGISLATIVE COUNT	0.000	0.000	0.000	0.000
Personal Services	\$0	\$0	\$0	\$0
All Other	\$255,880	\$255,880	\$256,285	\$256,285
OTHER SPECIAL REVENUE FUNDS TOTAL	\$255,880	\$255,880	\$256,285	\$256,285

Budget - Bureau of the 0055

Initiative: BASELINE BUDGET

GENERAL FUND	History 2011-12	History 2012-13	2013-14	2014-15
POSITIONS - LEGISLATIVE COUNT	12,000	12,000	12,000	12,000
Personal Services	\$1,123,267	\$1,111,722	\$1,194,934	\$1,236,067
All Other	\$71,347	\$69,097	\$62,683	\$62,683
GENERAL FUND TOTAL	\$1,194,614	\$1,180,819	\$1,257,617	\$1,298,750

Justification:

The purpose of the Bureau of the Budget is to provide central budget and position planning and control in support of gubernatorial objectives and legislative intent. This purpose represents a balanced approach for carrying out the initiatives of the Executive Department within the limits of legislative oversight to achieve the most effective outcomes within available budget resources.

The Bureau has four primary responsibilities which include the following: budget planning and control, revenue forecasting, position planning and control, organizational and management systems analysis. Biennial budgets are analyzed, planned, controlled and submitted to the Legislature for appropriation or allocation by three line categories: Personal Services, All Other and Capital Expenditures. Approved budgets are controlled on a fiscal year basis by quarterly allotments in accordance with the line category appropriation or allocation with allotment revisions by budget order or financial order. Expenditure and revenue forecasting is carried out through the State Budget Officer and as a result of analysis from budget staff. The position control unit consists of two individuals responsible for reviewing and implementing all position actions for all of State Government (approximately 13,000 positions). Positions are controlled according to legislatively authorized head count, appropriations and allocations and limitations on the use of salary savings during a fiscal year.

BUDGET - BUREAU OF THE 0055

PROGRAM SUMMARY

GENERAL FUND	History 2011-12	History 2012-13	2013-14	2014-15
POSITIONS - LEGISLATIVE COUNT	12,000	12,000	12,000	12,000
Personal Services	\$1,123,267	\$1,111,722	\$1,194,934	\$1,236,067
All Other	\$71,347	\$69,097	\$62,683	\$62,683
GENERAL FUND TOTAL	\$1,194,614	\$1,180,819	\$1,257,617	\$1,298,750

Buildings and Grounds Operations 0080

Initiative: BASELINE BUDGET

GENERAL FUND	History 2011-12	History 2012-13	2013-14	2014-15
POSITIONS - LEGISLATIVE COUNT	99.000	100.000	100.000	100.000
Personal Services	\$4,948,831	\$4,902,574	\$5,473,867	\$5,702,634
All Other	\$7,594,678	\$6,872,193	\$6,884,865	\$6,884,865
GENERAL FUND TOTAL	\$12,543,509	\$11,774,767	\$12,358,732	\$12,587,499

OTHER SPECIAL REVENUE FUNDS	History 2011-12	History 2012-13	2013-14	2014-15
All Other	\$464,400	\$464,400	\$464,400	\$464,400
OTHER SPECIAL REVENUE FUNDS TOTAL	\$464,400	\$464,400	\$464,400	\$464,400

REAL PROPERTY LEASE INTERNAL SERVICE FUND	History 2011-12	History 2012-13	2013-14	2014-15
POSITIONS - LEGISLATIVE COUNT	3.000	3.000	3.000	3.000
Personal Services	\$247,539	\$249,386	\$266,314	\$275,209
All Other	\$25,596,472	\$25,596,472	\$25,598,330	\$25,598,330
REAL PROPERTY LEASE INTERNAL SERVICE FUND TOTAL	\$25,844,011	\$25,845,858	\$25,864,644	\$25,873,539

Justification:

The Buildings and Grounds Program cleans, supervises, controls, and maintains land and buildings in the State Capitol Complex, which currently includes seventy-three buildings, the Hallowell Annex, all buildings on the AMHI Complex, the Public Safety Complex, the Division of Motor Vehicle Building, and the Maine Criminal Justice Academy facility. The Capitol Complex and East Campus houses approximately 1,688,000 square feet, 128 acres of manicured grounds, access roads, and parking areas. The Hallowell Annex and Maine Criminal Justice Academy at Oak Grove comprises an additional 625 acres of grounds, parking and limited access roads. This Program also manages the recycling program for these buildings.

Buildings and Grounds Operations 0080

Initiative: Reorganizes one Space Management Specialist position to a Chief Planner position.

Ref. #: 62

Committee Vote: in 11-1

AFA Vote: _____

REAL PROPERTY LEASE INTERNAL SERVICE FUND	2013-14	2014-15
Personal Services	\$5,163	\$7,991
All Other	(\$5,163)	(\$7,991)
REAL PROPERTY LEASE INTERNAL SERVICE FUND TOTAL	\$0	\$0

Justification:

The reorganization of this position will allow for a more proactive approach to management of state leases, and assigns the work to the appropriate classification.

**BUILDINGS AND GROUNDS OPERATIONS 0080
PROGRAM SUMMARY**

GENERAL FUND	History 2011-12	History 2012-13	2013-14	2014-15
POSITIONS - LEGISLATIVE COUNT	99.000	100.000	100.000	100.000
Personal Services	\$4,948,831	\$4,902,574	\$5,473,867	\$5,702,634
All Other	\$7,594,678	\$6,872,193	\$6,884,865	\$6,884,865
GENERAL FUND TOTAL	\$12,543,509	\$11,774,767	\$12,358,732	\$12,587,499
OTHER SPECIAL REVENUE FUNDS	History 2011-12	History 2012-13	2013-14	2014-15
All Other	\$464,400	\$464,400	\$464,400	\$464,400
OTHER SPECIAL REVENUE FUNDS TOTAL	\$464,400	\$464,400	\$464,400	\$464,400
REAL PROPERTY LEASE INTERNAL SERVICE FUND	History 2011-12	History 2012-13	2013-14	2014-15
POSITIONS - LEGISLATIVE COUNT	3.000	3.000	3.000	3.000
Personal Services	\$247,539	\$249,386	\$271,477	\$283,200
All Other	\$25,596,472	\$25,596,472	\$25,593,167	\$25,590,339
REAL PROPERTY LEASE INTERNAL SERVICE FUND TOTAL	\$25,844,011	\$25,845,858	\$25,864,644	\$25,873,539

Bureau of General Services - Capital Construction and Improvement Reserve Fund 0883

Initiative: BASELINE BUDGET

	History 2011-12	History 2012-13	2013-14	2014-15
OTHER SPECIAL REVENUE FUNDS				
All Other	\$5,000	\$5,000	\$5,000	\$5,000
OTHER SPECIAL REVENUE FUNDS TOTAL	\$5,000	\$5,000	\$5,000	\$5,000

Justification:

The purpose of the fund is to maintain control and accountability over the receipt and expenditure of funds earmarked for major capital improvements, repairs, and renovation of state government owned facilities to include the cost of planning for these projects.

**BUREAU OF GENERAL SERVICES - CAPITAL CONSTRUCTION AND IMPROVEMENT RESERVE FUND 0883
PROGRAM SUMMARY**

	History 2011-12	History 2012-13	2013-14	2014-15
OTHER SPECIAL REVENUE FUNDS				
All Other	\$5,000	\$5,000	\$5,000	\$5,000
OTHER SPECIAL REVENUE FUNDS TOTAL	\$5,000	\$5,000	\$5,000	\$5,000

Capital Construction/Repairs/Improvements - Administration 0059

Initiative: BASELINE BUDGET

	History 2011-12	History 2012-13	2013-14	2014-15
GENERAL FUND				
All Other	\$94,405	\$150,589	\$92,909	\$92,909
GENERAL FUND TOTAL	\$94,405	\$150,589	\$92,909	\$92,909
	History 2011-12	History 2012-13	2013-14	2014-15
OTHER SPECIAL REVENUE FUNDS				
All Other	\$948,359	\$948,359	\$948,359	\$948,359
OTHER SPECIAL REVENUE FUNDS TOTAL	\$948,359	\$948,359	\$948,359	\$948,359

Justification:

The Capital Construction/Repairs/Improvements Account is used to maintain and upgrade various buildings and systems within State of Maine facilities. The capital improvements and repair program concentrates its efforts on conditions of high priority to meet codes, accessibility issues, and other life/safety issues.

Capital Construction/Repairs/Improvements - Administration 0059

Initiative: Provides funding for the repair of state-owned facilities.

Ref. #: 55 One Time Committee Vote: 1A 10-1 AFA Vote: _____

	2013-14	2014-15
GENERAL FUND		
Capital Expenditures	\$2,500,000	\$2,500,000
GENERAL FUND TOTAL	\$2,500,000	\$2,500,000

Justification:

This request for \$2,500,000 each year will support ongoing repairs to state owned facilities. Currently, there are numerous repairs that are needed in order to meet minimum safety, sanitary and environmental requirements.

**CAPITAL CONSTRUCTION/REPAIRS/IMPROVEMENTS - ADMINISTRATION 0059
PROGRAM SUMMARY**

GENERAL FUND	History 2011-12	History 2012-13	2013-14	2014-15
All Other	\$94,405	\$150,589	\$92,909	\$92,909
Capital Expenditures	\$0	\$0	\$2,500,000	\$2,500,000
GENERAL FUND TOTAL	\$94,405	\$150,589	\$2,592,909	\$2,592,909

OTHER SPECIAL REVENUE FUNDS	History 2011-12	History 2012-13	2013-14	2014-15
All Other	\$948,359	\$948,359	\$948,359	\$948,359
OTHER SPECIAL REVENUE FUNDS TOTAL	\$948,359	\$948,359	\$948,359	\$948,359

Central Fleet Management 0703

Initiative: BASELINE BUDGET

	History 2011-12	History 2012-13	2013-14	2014-15
CENTRAL MOTOR POOL				
POSITIONS - LEGISLATIVE COUNT	17,000	17,000	17,000	17,000
Personal Services	\$960,255	\$970,857	\$999,702	\$1,036,462
All Other	\$8,448,087	\$8,443,434	\$8,443,661	\$8,443,661
CENTRAL MOTOR POOL TOTAL	\$9,408,342	\$9,414,291	\$9,443,363	\$9,480,123

Justification:

Central Fleet Management (CFM) was established in 1991 to centrally procure, distribute, and dispose of passenger and light truck vehicles. These vehicles are available for employees on official state business. CFM provides long term transportation with a vehicle lease program and short term transportation with a daily rental program. CFM handles many aspects of vehicle services including writing vehicle specifications, ordering vehicles, providing drivers with maintenance schedules, service assistance, fueling resources, insurance protection, and accident information processing. CFM pays for these normal expenses associated with the vehicles and charges regularly scheduled fees to cover the services provided. Detailed usage data and cost analysis are maintained, particularly as they pertain to energy consumption and efficiency.

Central Fleet Management 0703

Initiative: Provides funding for increased fuel and vehicle maintenance costs of the State vehicle fleet.

Ref. #: 99

Committee Vote: in 7-3

AFA Vote: _____

CENTRAL MOTOR POOL	2013-14	2014-15
All Other	\$144,321	\$477,984
CENTRAL MOTOR POOL TOTAL	\$144,321	\$477,984

Justification:

Costs of maintaining the vehicle fleet are projected to increase due to general increases in maintaining the existing fleet, as well as adding additional vehicles to the fleet. The additional vehicles will be used to reduce costs for agencies with high-mileage travelers who use their personal vehicles for that travel. Savings are not projected in General Fund accounts, as most high-mileage travelers in General Fund accounts have already been transitioned to state vehicles.

**CENTRAL FLEET MANAGEMENT 0703
PROGRAM SUMMARY**

	History 2011-12	History 2012-13	2013-14	2014-15
CENTRAL MOTOR POOL				
POSITIONS - LEGISLATIVE COUNT	17,000	17,000	17,000	17,000
Personal Services	\$960,255	\$970,857	\$999,702	\$1,036,462
All Other	\$8,448,087	\$8,443,434	\$8,587,982	\$8,921,645
CENTRAL MOTOR POOL TOTAL	\$9,408,342	\$9,414,291	\$9,587,684	\$9,958,107

Central Services - Purchases 0004

Initiative: BASELINE BUDGET

	History 2011-12	History 2012-13	2013-14	2014-15
POSTAL, PRINTING AND SUPPLY FUND				
POSITIONS - LEGISLATIVE COUNT	39.000	39.000	38.500	38.500
POSITIONS - FTE COUNT	0.000	0.000	0.000	0.000
Personal Services	\$2,038,751	\$2,074,548	\$2,203,582	\$2,305,361
All Other	\$1,585,154	\$1,550,048	\$1,542,220	\$1,542,220
POSTAL, PRINTING AND SUPPLY FUND TOTAL	\$3,623,905	\$3,624,596	\$3,745,802	\$3,847,581

Justification:

Central Services is responsible for managing central services in the areas of Postal Services, Central Warehouse and Surplus Property. State Postal Center provides a wide range of mail services for State agencies, including interoffice mail. Mail is collected, distributed and processed daily using the latest automated equipment. The Postal Center offers a variety of vendors (USPS, FED-X, UPS) giving customers multiple speed and cost options. The Postal Center presorts and bar codes mail which enables it to receive discounted rates from the United States Postal Service. Multiple means of inserting integrity is available, including full file audit processing.

Central Warehouse provides storeroom services for the storage and distribution of supplies, materials and equipment to State government agencies, political subdivisions, and school administrative units throughout the State of Maine. Products available include general office supplies, paper products, telecommunications equipment and custodial supplies.

Surplus Property provides various mechanisms for the disposition of state surplus materials and equipment that are no longer needed by the state department that purchased them. This includes daily sales, property offered for bid, public sales and public auctions. In addition, federal surplus property is obtained for donation to qualifying state, public or non-profit organizations throughout Maine.

Central Services - Purchases 0004

Initiative: Transfers one Inventory and Property Associate I position from the Financial and Personnel Services - Division of program to the Central Services - Purchases program.

Ref. #: 18

Committee Vote: in 8-2

AFA Vote: _____

	2013-14	2014-15
POSTAL, PRINTING AND SUPPLY FUND		
POSITIONS - LEGISLATIVE COUNT	1.000	1.000
Personal Services	\$54,701	\$56,137
POSTAL, PRINTING AND SUPPLY FUND TOTAL	\$54,701	\$56,137

Justification:

The responsibilities of this position are to manage the day to day operations of the central storehouse that serves the natural resource agencies. Responsibility for this function will be moved to the Bureau of General Services, Central Warehouse, to better align functional responsibility areas.

**CENTRAL SERVICES - PURCHASES 0004
PROGRAM SUMMARY**

	History 2011-12	History 2012-13	2013-14	2014-15
POSTAL, PRINTING AND SUPPLY FUND				
POSITIONS - LEGISLATIVE COUNT	39.000	39.000	39.500	39.500
POSITIONS - FTE COUNT	0.000	0.000	0.000	0.000
Personal Services	\$2,038,751	\$2,074,548	\$2,258,283	\$2,361,498
All Other	\$1,585,154	\$1,550,048	\$1,542,220	\$1,542,220
POSTAL, PRINTING AND SUPPLY FUND TOTAL	\$3,623,905	\$3,624,596	\$3,800,503	\$3,903,718

Debt Service - Government Facilities Authority 0893

Initiative: BASELINE BUDGET

GENERAL FUND	History 2011-12	History 2012-13	2013-14	2014-15
All Other	\$18,289,335	\$17,665,956	\$17,665,956	\$17,665,956
GENERAL FUND TOTAL	\$18,289,335	\$17,665,956	\$17,665,956	\$17,665,956

Justification:

Provides the means to assist Maine State Government in financing the construction and equipping of facilities by providing access to the tax-exempt bond market. This fund account pays the associated debt service costs for securities issued by this program.

Debt Service - Government Facilities Authority 0893

Initiative: Reduces funding for savings from refinancing debt through the Maine Governmental Facilities Authority.

Ref. #: 125

Committee Vote: in 10-0

AFA Vote: _____

GENERAL FUND	2013-14	2014-15
All Other	(\$700,000)	(\$1,300,000)
GENERAL FUND TOTAL	(\$700,000)	(\$1,300,000)

Justification:

The Maine Governmental Facilities Authority (MGFA) reviewed and refinanced existing debt service schedules in April 2010, which resulted in lower debt service payments.

**DEBT SERVICE - GOVERNMENT FACILITIES AUTHORITY 0893
PROGRAM SUMMARY**

GENERAL FUND	History 2011-12	History 2012-13	2013-14	2014-15
All Other	\$18,289,335	\$17,665,956	\$16,965,956	\$16,365,956
GENERAL FUND TOTAL	\$18,289,335	\$17,665,956	\$16,965,956	\$16,365,956

Executive Branch Departments and Independent Agencies - Statewide 0017

Initiative: Reduces funding as the result of a new actuarial projection of the cost of retiree health insurance.

Ref. #: 31

Committee Vote: in 10-0

AFA Vote: _____

GENERAL FUND	2013-14	2014-15
Personal Services	(\$7,140,000)	(\$9,660,000)
GENERAL FUND TOTAL	<u>(\$7,140,000)</u>	<u>(\$9,660,000)</u>

Justification:

No justification provided.

Executive Branch Departments and Independent Agencies - Statewide 0017

Initiative: Reduces funding by limiting the State's contribution for state employee health insurance to fiscal year 2010-11 levels.

Ref. #: 32

Committee Vote: in 10-1

AFA Vote: _____

GENERAL FUND	2013-14	2014-15
Personal Services	(\$3,800,000)	(\$8,000,000)
GENERAL FUND TOTAL	<u>(\$3,800,000)</u>	<u>(\$8,000,000)</u>

Justification:

No justification provided.

Executive Branch Departments and Independent Agencies - Statewide 0017

Initiative: Reduces funding to reflect savings to be identified by the Office of Policy and Management as a result of the review of governmental structure and operations.

Ref. #: 33

Committee Vote: in 9-1

AFA Vote: _____

GENERAL FUND	2013-14	2014-15
Unallocated	(\$10,000,000)	(\$20,000,000)
GENERAL FUND TOTAL	<u>(\$10,000,000)</u>	<u>(\$20,000,000)</u>

Justification:

No justification provided.

Executive Branch Departments and Independent Agencies - Statewide 0017

Initiative: Reduces funding to reflect projected savings from eliminating merit increases for fiscal years 2013-14 and 2014-15.

Ref. #: 34 One Time Committee Vote: out 0-10 AFA Vote: _____

GENERAL FUND	2013-14	2014-15
Personal Services	(\$2,500,000)	(\$4,600,000)
GENERAL FUND TOTAL	<u>(\$2,500,000)</u>	<u>(\$4,600,000)</u>

Justification:
No justification provided.

Executive Branch Departments and Independent Agencies - Statewide 0017

Initiative: Reduces funding to reflect savings from eliminating longevity payments for fiscal years 2013-14 and 2014-15.

Ref. #: 35 One Time Committee Vote: out 1-9 AFA Vote: _____

GENERAL FUND	2013-14	2014-15
Personal Services	(\$1,750,000)	(\$1,930,000)
GENERAL FUND TOTAL	<u>(\$1,750,000)</u>	<u>(\$1,930,000)</u>

Justification:
No justification provided.

Executive Branch Departments and Independent Agencies - Statewide 0017

Initiative: Reduces funding to reflect savings from eliminating positions.

Ref. #: 36 Committee Vote: in 8-2 AFA Vote: _____

GENERAL FUND	2013-14	2014-15
Personal Services	(\$1,250,000)	(\$2,500,000)
GENERAL FUND TOTAL	<u>(\$1,250,000)</u>	<u>(\$2,500,000)</u>

Justification:
No justification provided.

EXECUTIVE BRANCH DEPARTMENTS AND INDEPENDENT AGENCIES - STATEWIDE 0017
PROGRAM SUMMARY

GENERAL FUND	History 2011-12	History 2012-13	2013-14	2014-15
Personal Services	\$0	\$0	(\$16,440,000)	(\$26,690,000)
Unallocated	\$0	\$0	(\$10,000,000)	(\$20,000,000)
GENERAL FUND TOTAL	\$0	\$0	(\$26,440,000)	(\$46,690,000)

Financial and Personnel Services - Division of 0713

Initiative: BASELINE BUDGET

	History 2011-12	History 2012-13	2013-14	2014-15
FEDERAL EXPENDITURES FUND				
All Other	\$497,302	\$497,302	\$497,302	\$497,302
FEDERAL EXPENDITURES FUND TOTAL	\$497,302	\$497,302	\$497,302	\$497,302
	History 2011-12	History 2012-13	2013-14	2014-15
OTHER SPECIAL REVENUE FUNDS				
All Other	\$30,000	\$30,000	\$30,000	\$30,000
OTHER SPECIAL REVENUE FUNDS TOTAL	\$30,000	\$30,000	\$30,000	\$30,000
	History 2011-12	History 2012-13	2013-14	2014-15
FINANCIAL AND PERSONNEL SERVICES FUND				
POSITIONS - LEGISLATIVE COUNT	298.000	298.000	296.000	296.000
POSITIONS - FTE COUNT	0.000	0.000	0.346	0.346
Personal Services	\$19,057,299	\$19,305,403	\$20,258,112	\$21,131,235
All Other	\$2,016,562	\$1,931,970	\$1,776,421	\$1,776,421
FINANCIAL AND PERSONNEL SERVICES FUND TOTAL	\$21,073,861	\$21,237,373	\$22,034,533	\$22,907,656

Justification:

The primary mission of the Division of Financial and Personnel Services is to provide fiscal and human resources management services in support of Bureau and Departmental operations and programs. Public Laws of 2005, Chapter 12, authorized the Commissioner to review the current organization structure of payroll, personnel and accounting units to improve organizational efficiency and cost-effectiveness. Six service centers were created to provide personnel administration, employee relations, general administration and budget management to departments and agencies of state government.

The Division furnishes all departments and bureaus with (a) consistent and uniform application of statewide budgetary policy; (b) application of generally accepted accounting and financial practices; the implementation and uniform application of collective bargaining agreements; c) human resources and payroll administration; and d) department billing services so that each line bureau within the Department may achieve it's desired program goals and objectives, and remain in compliance with all laws and available budgetary resources.

Financial and Personnel Services - Division of 0713

Initiative: Transfers one Public Service Coordinator I position from the Department of Administrative and Financial Services, Division of Financial and Personnel Services program to the Department of Inland Fisheries and Wildlife, Administrative Services - Inland Fisheries and Wildlife program.

Ref. #: 104

Committee Vote:

IR 11-0

AFA Vote:

	2013-14	2014-15
FINANCIAL AND PERSONNEL SERVICES FUND		
POSITIONS - LEGISLATIVE COUNT	(1,000)	(1,000)
Personal Services	(\$81,528)	(\$86,807)

FINANCIAL AND PERSONNEL SERVICES FUND TOTAL

(\\$81,528) (\\$86,807)

Justification:

This position currently works directly with the Department of Inland Fisheries and Wildlife, but is managed by the Department of Administrative and Financial Services. While the position was transferred to DAFS during the creation of the Service Centers, the work performed is more appropriately managed by IF&W. This type of position exists within each of the other natural resource agencies. To be consistent with how these positions are managed, this position will be transferred from the Department of Administrative and Financial Services to the Department of Inland Fisheries and Wildlife.

Financial and Personnel Services - Division of 0713

Initiative: Transfers one Inventory and Property Associate I position from the Financial and Personnel Services - Division of program to the Central Services - Purchases program.

Ref. #: 105

Committee Vote: in 10-0

AFA Vote: _____

FINANCIAL AND PERSONNEL SERVICES FUND

POSITIONS - LEGISLATIVE COUNT

Personal Services

2013-14 **2014-15**

(1,000) (1,000)

(\$54,701) (\$56,137)

FINANCIAL AND PERSONNEL SERVICES FUND TOTAL

(\$54,701) (\$56,137)

Justification:

The responsibilities of this position are to manage the day to day operations of the central storehouse that serves the natural resource agencies. Responsibility for this function will be moved to the Bureau of General Services, Central Warehouse, to better align functional responsibility areas.

Financial and Personnel Services - Division of 0713

Initiative: Transfers one Public Service Manager I position, one Management Analyst II position, one Medical Support Specialist Claims position and 2 Reimbursement Specialist positions from the Department of Health and Human Services to the Department of Administrative and Financial Services to reflect the work the individuals are performing in the most appropriate organizational structure.

Ref. #: 106

Committee Vote: in 8-1

AFA Vote: _____

FINANCIAL AND PERSONNEL SERVICES FUND

POSITIONS - LEGISLATIVE COUNT

Personal Services

2013-14 **2014-15**

5,000 5,000

\$338,457 \$356,486

FINANCIAL AND PERSONNEL SERVICES FUND TOTAL

\$338,457 \$356,486

Justification:

The current Medicaid Finance Team is comprised of staff from both DHHS and DAFS. The team will be reorganized so that supervision is more consistent and the functions of DHHS and DAFS are more clearly defined.

Financial and Personnel Services - Division of 0713

Initiative: Transfers one Public Service Manager II position, one Public Service Manager I position and one Senior Staff Accountant position to the Department of Health and Human Services for the Medicaid Finance Team.

Ref. #: 107

Committee Vote: in 9-0

AFA Vote: _____

	2013-14	2014-15
FINANCIAL AND PERSONNEL SERVICES FUND		
POSITIONS - LEGISLATIVE COUNT	(3,000)	(3,000)
Personal Services	(\$265,360)	(\$277,419)
FINANCIAL AND PERSONNEL SERVICES FUND TOTAL	<u>(\$265,360)</u>	<u>(\$277,419)</u>

Justification:

The current Medicaid Finance Team is comprised of staff from both DHHS and DAFS. The team will be reorganized so that supervision is more consistent and the functions of DHHS and DAFS are more clearly defined.

Financial and Personnel Services - Division of 0713

Initiative: Transfers 29 positions from the Department of Administrative and Financial Services in the Financial and Personnel Services - Division of program to the Department of Transportation in the Administration program. Position detail on file in the Bureau of the Budget.

Ref. #: 108

Committee Vote: in 9-0

AFA Vote: _____

	2013-14	2014-15
FINANCIAL AND PERSONNEL SERVICES FUND		
POSITIONS - LEGISLATIVE COUNT	(29,000)	(29,000)
Personal Services	(\$2,021,016)	(\$2,099,218)
All Other	(\$177,019)	(\$177,019)
FINANCIAL AND PERSONNEL SERVICES FUND TOTAL	<u>(\$2,198,035)</u>	<u>(\$2,276,237)</u>

Justification:

No justification provided.

**FINANCIAL AND PERSONNEL SERVICES - DIVISION OF 0713
PROGRAM SUMMARY**

	History 2011-12	History 2012-13	2013-14	2014-15
FEDERAL EXPENDITURES FUND				
All Other	\$497,302	\$497,302	\$497,302	\$497,302
FEDERAL EXPENDITURES FUND TOTAL	\$497,302	\$497,302	\$497,302	\$497,302
	History 2011-12	History 2012-13	2013-14	2014-15
OTHER SPECIAL REVENUE FUNDS				
All Other	\$30,000	\$30,000	\$30,000	\$30,000
OTHER SPECIAL REVENUE FUNDS TOTAL	\$30,000	\$30,000	\$30,000	\$30,000
	History 2011-12	History 2012-13	2013-14	2014-15
FINANCIAL AND PERSONNEL SERVICES FUND				
POSITIONS - LEGISLATIVE COUNT	298.000	298.000	267.000	267.000
POSITIONS - FTE COUNT	0.000	0.000	0.346	0.346
Personal Services	\$19,057,299	\$19,305,403	\$18,173,964	\$18,968,140
All Other	\$2,016,562	\$1,931,970	\$1,599,402	\$1,599,402
FINANCIAL AND PERSONNEL SERVICES FUND TOTAL	\$21,073,861	\$21,237,373	\$19,773,366	\$20,567,542

Information Services 0155

Initiative: BASELINE BUDGET

	History 2011-12	History 2012-13	2013-14	2014-15
GENERAL FUND				
All Other	\$11,108,703	\$11,135,620	\$11,617,106	\$11,622,106
GENERAL FUND TOTAL	\$11,108,703	\$11,135,620	\$11,617,106	\$11,622,106
	History 2011-12	History 2012-13	2013-14	2014-15
OFFICE OF INFORMATION SERVICES FUND				
POSITIONS - LEGISLATIVE COUNT	492.500	492.500	491.500	491.500
Personal Services	\$41,419,915	\$41,694,574	\$43,928,096	\$45,621,143
All Other	\$15,757,537	\$16,220,021	\$16,187,451	\$16,187,451
OFFICE OF INFORMATION SERVICES FUND TOTAL	\$57,177,452	\$57,914,595	\$60,115,547	\$61,808,594

Justification:

The Office of Information Technology (OIT) supports state government, providing several services directly to agencies; project management, performance management, eGov services, policy development, procurement review, accessibility, strategic planning and consulting services. From an enterprise perspective, OIT provides IT security for the State of Maine, support for enterprise applications, geographic information systems, production services, local and wide area network services, desktop support, document management, facility engineering, E-911, business continuity, application hosting, and communication systems to include voice, data, and video.

The Chief Information Officer (CIO) is actively involved in initiatives that promote sharing resources and partnerships among agencies, encourage the wise use of technology in all business processes, and improve information sharing and collaboration by providing state of the art tools for state workers. The CIO evaluates new system requests to ensure that they are aligned with agency strategic plans and provide a reasonable return on investment for Maine State Government. The CIO chairs the IT Executive Committee which provides executive leadership for agencies, and for state government as a whole, to ensure that its business needs and priorities are identified and supported.

Information Services 0155

Initiative: Transfers 3 GIS Coordinator positions and one Systems Team Leader position and related All Other funding from the Information Services program in the Department of Administrative and Financial Services to the Emergency Services Communication Bureau program in the Public Utilities Commission to perform geographic information system and related activities required for the E-9-1-1 program.

Ref. #: 70

Committee Vote:

in 9-0

AFA Vote:

OFFICE OF INFORMATION SERVICES FUND	2013-14	2014-15
POSITIONS - LEGISLATIVE COUNT	(4,000)	(4,000)
Personal Services	(\$342,362)	(\$355,209)
All Other	(\$9,370)	(\$9,370)
OFFICE OF INFORMATION SERVICES FUND TOTAL	(\$351,732)	(\$364,579)

Justification:

The four positions perform services on the E-9-1-1 project. The new NG9-1-1 system runs on GIS and therefore it will be beneficial to have the staff report directly to the Emergency Services Communication Bureau. Currently, a Memorandum of Understanding provides reimbursement for these costs to the Department of Administrative and Financial Services - Office of Information Technology from the Public Utilities Commission.

Information Services 0155

Initiative: Provides funding on a one-time basis for a new human resources system.

Ref. #: 71 One Time Committee Vote: out 0-9 AFA Vote: _____

GENERAL FUND	2013-14	2014-15
All Other	\$2,000,000	\$1,495,000
GENERAL FUND TOTAL	\$2,000,000	\$1,495,000

Justification:

The State's current human resources and payroll system is antiquated, and no longer provides for efficient management of the State's workforce. Maintaining an old system such as this requires intense technical support, and it is becoming more difficult to obtain resources who are familiar with the existing software and infrastructure. New systems provide greater functionality and allow the human resources staff to work more effectively. Replacing the human resources system will allow for more efficient payroll processing, benefits management, and recruitment, among others; and, ensure that the system will continue functioning properly in the future.

INFORMATION SERVICES 0155

PROGRAM SUMMARY

GENERAL FUND	History 2011-12	History 2012-13	2013-14	2014-15
All Other	\$11,108,703	\$11,135,620	\$13,617,106	\$13,117,106
GENERAL FUND TOTAL	\$11,108,703	\$11,135,620	\$13,617,106	\$13,117,106

OFFICE OF INFORMATION SERVICES FUND	History 2011-12	History 2012-13	2013-14	2014-15
POSITIONS - LEGISLATIVE COUNT	492.500	492.500	487.500	487.500
Personal Services	\$41,419,915	\$41,694,574	\$43,585,734	\$45,265,934
All Other	\$15,757,537	\$16,220,021	\$16,178,081	\$16,178,081
OFFICE OF INFORMATION SERVICES FUND TOTAL	\$57,177,452	\$57,914,595	\$59,763,815	\$61,444,015

Leased Space Reserve Fund Program Z145

Initiative: BASELINE BUDGET

	History 2011-12	History 2012-13	2013-14	2014-15
OTHER SPECIAL REVENUE FUNDS				
All Other	\$0	\$500	\$500	\$500
OTHER SPECIAL REVENUE FUNDS TOTAL	\$0	\$500	\$500	\$500

Justification:

The Leased Space Reserve Fund Program provides funding related to relocation from leased space to state-owned facilities or relocation from a leased space to a lower-priced leased space and capital projects that construct, renovate or improve state facilities. Money in the fund may not be expended on facility maintenance issues.

Leased Space Reserve Fund Program Z145

Initiative: Provides funding for the renovation of state-owned facilities.

Ref. #: 143

One Time

Committee Vote:

in 9-2

AFA Vote: _____

	2013-14	2014-15
OTHER SPECIAL REVENUE FUNDS		
Capital Expenditures	\$5,000,000	\$0
OTHER SPECIAL REVENUE FUNDS TOTAL	\$5,000,000	\$0

Justification:

This request allocates funds that will be used to renovate state-owned facilities, with the ultimate goal of reducing the amount of leased space across state government. State agencies who move into the newly renovated facilities will realize savings when compared to the leased space. Initial funding for this account will come from a one-time General Fund transfer of \$5,000,000. These funds will carry into subsequent fiscal years, and will be replenished with the savings achieved across state government.

LEASED SPACE RESERVE FUND PROGRAM Z145

PROGRAM SUMMARY

	History 2011-12	History 2012-13	2013-14	2014-15
OTHER SPECIAL REVENUE FUNDS				
All Other	\$0	\$500	\$500	\$500
Capital Expenditures	\$0	\$0	\$5,000,000	\$0
OTHER SPECIAL REVENUE FUNDS TOTAL	\$0	\$500	\$5,000,500	\$500

Office of the Commissioner - Administrative and Financial Services 0718

Initiative: BASELINE BUDGET

	History 2011-12	History 2012-13	2013-14	2014-15
GENERAL FUND				
POSITIONS - LEGISLATIVE COUNT	4,000	4,000	4,000	4,000
Personal Services	\$406,379	\$395,487	\$414,346	\$423,244
All Other	\$19,397	\$18,748	\$24,088	\$24,088
GENERAL FUND TOTAL	\$425,776	\$414,235	\$438,434	\$447,332
	History 2011-12	History 2012-13	2013-14	2014-15
OTHER SPECIAL REVENUE FUNDS				
All Other	\$5,000	\$5,000	\$5,000	\$5,000
OTHER SPECIAL REVENUE FUNDS TOTAL	\$5,000	\$5,000	\$5,000	\$5,000

Justification:

The Office of the Commissioner seeks to continually improve the quality of services provided by the Department by encouraging team-oriented leadership and stressing a customer service environment.

The Office strives to 1) oversee the administration of the Department and its services; 2) protect the State's credit and coordinate the financial aspect of the State's missions and obligations to the public; 3) coordinate the services and support to other agencies of State Government; 4) coordinate the policies, contracts and regulations relating to the employment of State personnel; and 5) develop and recommend to the Governor policies and positions that will maintain achievable and appropriate State services.

Office of the Commissioner - Administrative and Financial Services 0718

Initiative: Reorganizes one Revenue Agent position in the Revenue Services - Bureau of program to a Deputy Commissioner of Administrative and Financial Services position in the Office of the Commissioner - Administrative and Financial Services program. Also eliminates one Revenue Agent position in the Revenue Services - Bureau of program and reorganizes and transfers one classified Public Service Manager II position from the Revenue Services - Bureau of program to an unclassified Public Service Manager II position in the Office of the Commissioner - Administrative and Financial Services program.

Ref. #: 112

Committee Vote: out 3-7

AFA Vote: _____

	2013-14	2014-15
GENERAL FUND		
POSITIONS - LEGISLATIVE COUNT	2,000	2,000
Personal Services	\$251,721	\$261,836
All Other	\$20,000	\$20,000
GENERAL FUND TOTAL	\$271,721	\$281,836

Justification:

This request creates a new Deputy Commissioner position within the Department of Administrative and Financial Services. Funds from two Revenue Agent positions in the Maine Revenue Services account will be combined to ensure that there is no fiscal impact to the General Fund. In addition, a Public Service Manager II position is being transferred from the Maine Revenue Services account to the Office of the Commissioner account, and will be changed to an

unclassified position. This position will serve as DAFS' primary liaison and communications manager, and therefore the position more appropriately belongs in the Commissioner's account. There is no net impact to the General Fund.

OFFICE OF THE COMMISSIONER - ADMINISTRATIVE AND FINANCIAL SERVICES 0718
PROGRAM SUMMARY

GENERAL FUND	History 2011-12	History 2012-13	2013-14	2014-15
POSITIONS - LEGISLATIVE COUNT	4.000	4.000	6.000	6.000
Personal Services	\$406,379	\$395,487	\$666,067	\$685,080
All Other	\$19,397	\$18,748	\$44,088	\$44,088
GENERAL FUND TOTAL	\$425,776	\$414,235	\$710,155	\$729,168

OTHER SPECIAL REVENUE FUNDS	History 2011-12	History 2012-13	2013-14	2014-15
All Other	\$5,000	\$5,000	\$5,000	\$5,000
OTHER SPECIAL REVENUE FUNDS TOTAL	\$5,000	\$5,000	\$5,000	\$5,000

Public Improvements - Planning/Construction - Administration 0057

Initiative: BASELINE BUDGET

	History 2011-12	History 2012-13	2013-14	2014-15
GENERAL FUND				
POSITIONS - LEGISLATIVE COUNT	12.000	12.000	12.000	12.000
Personal Services	\$1,027,522	\$1,019,261	\$1,108,645	\$1,137,996
All Other	\$126,112	\$123,409	\$127,977	\$127,977
GENERAL FUND TOTAL	\$1,153,634	\$1,142,670	\$1,236,622	\$1,265,973
	History 2011-12	History 2012-13	2013-14	2014-15
OTHER SPECIAL REVENUE FUNDS				
All Other	\$31,000	\$31,000	\$31,000	\$31,000
OTHER SPECIAL REVENUE FUNDS TOTAL	\$31,000	\$31,000	\$31,000	\$31,000

Justification:

The purpose of this division is to provide professional administration in the planning, design and construction of all the State's public improvements and public school projects. This division manages the procurement process for architectural and engineering contracts, conducts the bidding for construction and monitors construction projects.

PUBLIC IMPROVEMENTS - PLANNING/CONSTRUCTION - ADMINISTRATION 0057

PROGRAM SUMMARY

	History 2011-12	History 2012-13	2013-14	2014-15
GENERAL FUND				
POSITIONS - LEGISLATIVE COUNT	12.000	12.000	12.000	12.000
Personal Services	\$1,027,522	\$1,019,261	\$1,108,645	\$1,137,996
All Other	\$126,112	\$123,409	\$127,977	\$127,977
GENERAL FUND TOTAL	\$1,153,634	\$1,142,670	\$1,236,622	\$1,265,973
	History 2011-12	History 2012-13	2013-14	2014-15
OTHER SPECIAL REVENUE FUNDS				
All Other	\$31,000	\$31,000	\$31,000	\$31,000
OTHER SPECIAL REVENUE FUNDS TOTAL	\$31,000	\$31,000	\$31,000	\$31,000

Purchases - Division of 0007

Initiative: BASELINE BUDGET

	History 2011-12	History 2012-13	2013-14	2014-15
GENERAL FUND				
POSITIONS - LEGISLATIVE COUNT	7,000	7,000	7,000	7,000
Personal Services	\$469,730	\$496,799	\$535,750	\$555,712
All Other	\$198,530	\$193,492	\$199,935	\$199,935
GENERAL FUND TOTAL	\$668,260	\$690,291	\$735,685	\$755,647
	History 2011-12	History 2012-13	2013-14	2014-15
OTHER SPECIAL REVENUE FUNDS				
All Other	\$4,000	\$4,000	\$4,000	\$4,000
OTHER SPECIAL REVENUE FUNDS TOTAL	\$4,000	\$4,000	\$4,000	\$4,000

Justification:

The Division of Purchases' primary function is to procure materials, supplies, equipment and services that represent the best value to the State of Maine. The Division has responsibility under law (5 M.R.S.A. §1811) to make purchases on behalf of all departments and agencies of State Government. We are also authorized to extend to political subdivisions and/or school administrative units the privilege of purchasing from our established contracts.

The Division of Purchases' policy is to provide for open and competitive bidding in the procurement of goods and services to the greatest extent possible. Commodity purchases are competitively bid by the Division's Buyers through our electronic procurement system, Vendor Self Service (VSS). Professional services are competitively bid by contracting agencies through a Request for Proposals (RFP) process conducted under the Division of Purchases' rules. All state agency contracts for services are subject to the Division's review and approval. Contracts valued at \$1,000,000 or more also need review and approval by the State Purchases Review Committee.

PURCHASES - DIVISION OF 0007

PROGRAM SUMMARY

	History 2011-12	History 2012-13	2013-14	2014-15
GENERAL FUND				
POSITIONS - LEGISLATIVE COUNT	7,000	7,000	7,000	7,000
Personal Services	\$469,730	\$496,799	\$535,750	\$555,712
All Other	\$198,530	\$193,492	\$199,935	\$199,935
GENERAL FUND TOTAL	\$668,260	\$690,291	\$735,685	\$755,647
	History 2011-12	History 2012-13	2013-14	2014-15
OTHER SPECIAL REVENUE FUNDS				
All Other	\$4,000	\$4,000	\$4,000	\$4,000
OTHER SPECIAL REVENUE FUNDS TOTAL	\$4,000	\$4,000	\$4,000	\$4,000

Risk Management - Claims 0008

Initiative: BASELINE BUDGET

	History 2011-12	History 2012-13	2013-14	2014-15
RISK MANAGEMENT FUND				
POSITIONS - LEGISLATIVE COUNT	5.000	5.000	5.000	5.000
Personal Services	\$370,884	\$372,676	\$400,387	\$412,094
All Other	\$3,537,096	\$3,535,827	\$3,534,326	\$3,534,326
RISK MANAGEMENT FUND TOTAL	\$3,907,980	\$3,908,503	\$3,934,713	\$3,946,420
	History 2011-12	History 2012-13	2013-14	2014-15
STATE-ADMINISTERED FUND				
All Other	\$2,043,069	\$2,043,069	\$2,042,515	\$2,042,515
STATE-ADMINISTERED FUND TOTAL	\$2,043,069	\$2,043,069	\$2,042,515	\$2,042,515

Justification:

Establish and provide an effective and efficient operation for the provision of insurance advice and services for the State.

**RISK MANAGEMENT - CLAIMS 0008
PROGRAM SUMMARY**

	History 2011-12	History 2012-13	2013-14	2014-15
RISK MANAGEMENT FUND				
POSITIONS - LEGISLATIVE COUNT	5.000	5.000	5.000	5.000
Personal Services	\$370,884	\$372,676	\$400,387	\$412,094
All Other	\$3,537,096	\$3,535,827	\$3,534,326	\$3,534,326
RISK MANAGEMENT FUND TOTAL	\$3,907,980	\$3,908,503	\$3,934,713	\$3,946,420
	History 2011-12	History 2012-13	2013-14	2014-15
STATE-ADMINISTERED FUND				
All Other	\$2,043,069	\$2,043,069	\$2,042,515	\$2,042,515
STATE-ADMINISTERED FUND TOTAL	\$2,043,069	\$2,043,069	\$2,042,515	\$2,042,515

State Controller - Office of the 0056

Initiative: BASELINE BUDGET

	History 2011-12	History 2012-13	2013-14	2014-15
GENERAL FUND				
POSITIONS - LEGISLATIVE COUNT	26.000	26.000	26.000	26.000
Personal Services	\$2,043,255	\$2,021,639	\$2,222,582	\$2,309,834
All Other	\$183,661	\$178,464	\$149,581	\$149,581
GENERAL FUND TOTAL	\$2,226,916	\$2,200,103	\$2,372,163	\$2,459,415
	History 2011-12	History 2012-13	2013-14	2014-15
OTHER SPECIAL REVENUE FUNDS				
All Other	\$1,000	\$1,000	\$1,000	\$1,000
OTHER SPECIAL REVENUE FUNDS TOTAL	\$1,000	\$1,000	\$1,000	\$1,000

Justification:

The Office of the State Controller is responsible for the official financial records of State Government. The Office is responsible for reviewing, approving and consolidating, and reporting all accounting transactions for all agencies within the Executive, Legislative and Judicial branches of government. The Office prepares monthly revenue reports, monthly financial statements, and information for Official Statements required for the issuance of bonds, notes, or other types of debt. It performs cash forecasting for the State, prepares, and/or reviews and files required Federal and State Tax reporting, prepares required U.S. Census reporting, and prepares the State of Maine Comprehensive Annual Financial Report (CAFR). The Internal Audit Unit is responsible for ensuring proper internal controls exist within state agencies.

The Accounting Unit monitors all expenditures against appropriations, allocations, allotments, and cash. This unit reconciles cash, accounts receivable, and other accounts. It pre-audits and approves payments made by the State and maintains the State Vendor File. The Accounting Unit examines and audits all payroll payments, processes garnishments, and court ordered payments. It maintains a records management system for the official files of paid obligations, is responsible for maintaining the MFASIS Accounting System, and jointly, with the Bureaus of the Budget, Human Resources, and Information Systems, maintaining the MFASIS Budgeting and Human Resources Management Systems.

Other responsibilities of the Office include establishing documented statewide accounting policies and procedures, maintaining current knowledge of Generally Accepted Accounting Principles and Governmental Standards, establishing and administering travel and expense reimbursement policies, and administering the employee travel card program.

**STATE CONTROLLER - OFFICE OF THE 0056
PROGRAM SUMMARY**

	History 2011-12	History 2012-13	2013-14	2014-15
GENERAL FUND				
POSITIONS - LEGISLATIVE COUNT	26.000	26.000	26.000	26.000
Personal Services	\$2,043,255	\$2,021,639	\$2,222,582	\$2,309,834
All Other	\$183,661	\$178,464	\$149,581	\$149,581
GENERAL FUND TOTAL	\$2,226,916	\$2,200,103	\$2,372,163	\$2,459,415
	History 2011-12	History 2012-13	2013-14	2014-15
OTHER SPECIAL REVENUE FUNDS				
All Other	\$1,000	\$1,000	\$1,000	\$1,000
OTHER SPECIAL REVENUE FUNDS TOTAL	\$1,000	\$1,000	\$1,000	\$1,000

Statewide Radio Network System 0112

Initiative: BASELINE BUDGET

GENERAL FUND	History 2011-12	History 2012-13	2013-14	2014-15
All Other	\$3,978,656	\$8,299,151	\$8,299,151	\$8,299,151
GENERAL FUND TOTAL	\$3,978,656	\$8,299,151	\$8,299,151	\$8,299,151

Justification:

The Statewide Radio Network System was created under the management of the Chief Information Officer and Office of Information Technology to procure, install, commission and maintain a consolidated radio communications network to provide service to all State of Maine public safety and public service users. The main responsibility of this office is to ensure that the financial affairs of the fund are properly managed, maintain records for all agencies using the system and make this information available to state agencies, and require state agencies to become part of the statewide radio and network system when replacing their current systems or purchasing new systems.

Statewide Radio Network System 0112

Initiative: Reduces funding for debt service payments.

Ref. #: 66

Committee Vote: in 11-0

AFA Vote: _____

GENERAL FUND	2013-14	2014-15
All Other	(\$1,600,000)	(\$1,600,000)
GENERAL FUND TOTAL	(\$1,600,000)	(\$1,600,000)

Justification:

Payments in the 2014-15 biennium are projected to decrease, due to the payoff of older debt and the reduced interest rate being paid on newer debt.

STATEWIDE RADIO NETWORK SYSTEM 0112

PROGRAM SUMMARY

GENERAL FUND	History 2011-12	History 2012-13	2013-14	2014-15
All Other	\$3,978,656	\$8,299,151	\$6,699,151	\$6,699,151
GENERAL FUND TOTAL	\$3,978,656	\$8,299,151	\$6,699,151	\$6,699,151

ADMINISTRATIVE AND FINANCIAL SERVICES, DEPARTMENT OF

DEPARTMENT TOTALS	2013-14	2014-15
GENERAL FUND	\$34,197,431	\$13,331,031
FEDERAL EXPENDITURES FUND	\$497,302	\$497,302
OTHER SPECIAL REVENUE FUNDS	\$6,745,544	\$1,745,544
FINANCIAL AND PERSONNEL SERVICES FUND	\$19,773,366	\$20,567,542
POSTAL, PRINTING AND SUPPLY FUND	\$3,800,503	\$3,903,718
OFFICE OF INFORMATION SERVICES FUND	\$59,763,815	\$61,444,015
RISK MANAGEMENT FUND	\$3,934,713	\$3,946,420
CENTRAL MOTOR POOL	\$9,587,684	\$9,958,107
REAL PROPERTY LEASE INTERNAL SERVICE FUND	\$25,864,644	\$25,873,539
STATE-ADMINISTERED FUND	\$2,042,515	\$2,042,515
DEPARTMENT TOTAL - ALL FUNDS	\$166,207,517	\$143,309,733

Sec. A-6. Appropriations and allocations.

The following appropriations and allocations are made.

AUDIT, DEPARTMENT OF

Audit - Departmental Bureau 0067

Initiative: BASELINE BUDGET

GENERAL FUND	History 2011-12	History 2012-13	2013-14	2014-15
POSITIONS - LEGISLATIVE COUNT	14.000	14.000	14.000	14.000
Personal Services	\$1,230,083	\$1,219,974	\$1,318,557	\$1,365,907
All Other	\$9,201	\$8,663	\$11,501	\$11,501
GENERAL FUND TOTAL	\$1,239,284	\$1,228,637	\$1,330,058	\$1,377,408

OTHER SPECIAL REVENUE FUNDS	History 2011-12	History 2012-13	2013-14	2014-15
POSITIONS - LEGISLATIVE COUNT	19.000	19.000	19.000	19.000
Personal Services	\$1,439,038	\$1,467,216	\$1,545,769	\$1,615,529
All Other	\$181,102	\$181,102	\$158,128	\$158,128
OTHER SPECIAL REVENUE FUNDS TOTAL	\$1,620,140	\$1,648,318	\$1,703,897	\$1,773,657

Justification:

The Departmental Bureau is funded by a General Fund appropriation (010-27A-0067) and audit fees generated from an assessment on Federal programs subject to audit under the Single Audit Act. The fees are deposited into a Special Revenue Fund account (014-27A-0067).

The purpose of the Departmental Bureau is to conduct financial and compliance audits of financial transactions and accounts kept by or for all State agencies subject to the Single Audit Act of 1996, 31 United States Code, Section 7501 to 7507. The audit is conducted in accordance with Generally Accepted Governmental Auditing Standards. The Department is authorized to conduct audits of all accounts and financial records of any organization, institution, or other entity receiving or requesting an appropriation or grant from the State and to issue reports on such audits at such time as the Legislature or the State Auditor may require. In addition, random audits are conducted to sample the accuracy of the financial records of those departments and agencies that administer or oversee programs and report to the joint standing committee of the Legislature having jurisdiction over state and local government.

The Department will work with Office of Program Evaluation and Government Accountability (OPEGA), as requested.

The Departmental Bureau serves as a staff agency to the Legislature, or any of its committees, or to the Governor, by making investigations of any phase of the State's finances.

Audit - Departmental Bureau 0067

Initiative: Provides funding for a peer review of the Department of Audit operations.

Ref. #: 506 One Time Committee Vote: m 11-0 AFA Vote: _____

GENERAL FUND	2013-14	2014-15
All Other	\$3,000	\$0

GENERAL FUND TOTAL \$3,000 \$0

Ref. #: 507

Committee Vote: in 11-0

AFA Vote: _____

OTHER SPECIAL REVENUE FUNDS	2013-14	2014-15
All Other	\$7,000	\$0
OTHER SPECIAL REVENUE FUNDS TOTAL	<u>\$7,000</u>	<u>\$0</u>

Justification:

The Department of Audit is required by Generally Accepted Auditing Standards to have a professional Peer Review conducted on its operations once every three years. The next Peer Review will be conducted in October 2014. The National State Auditors Association conducts the review under a contract agreement for \$10,000. The costs of the Peer Review are shared by the Department's General Fund account 010-27A-0067-01(30%) and its Other Special Revenue Funds account 014-27A-0067-04(70%).

Audit - Departmental Bureau 0067

Initiative: Provides funding for increased costs for STA-CAP.

Ref. #: 508

Committee Vote: in 11-0

AFA Vote: _____

OTHER SPECIAL REVENUE FUNDS	2013-14	2014-15
All Other	\$49,321	\$53,321
OTHER SPECIAL REVENUE FUNDS TOTAL	<u>\$49,321</u>	<u>\$53,321</u>

Justification:

The STACAP rate charged to the Department's non-general fund accounts increased in fiscal year 2012-13 from 0.412% to 5.5%. These increased costs will be carried forward into the fiscal years 2014-15 biennium.

**AUDIT - DEPARTMENTAL BUREAU 0067
PROGRAM SUMMARY**

	History 2011-12	History 2012-13	2013-14	2014-15
GENERAL FUND				
POSITIONS - LEGISLATIVE COUNT	14.000	14.000	14.000	14.000
Personal Services	\$1,230,083	\$1,219,974	\$1,318,557	\$1,365,907
All Other	\$9,201	\$8,663	\$14,501	\$11,501
GENERAL FUND TOTAL	\$1,239,284	\$1,228,637	\$1,333,058	\$1,377,408
	History 2011-12	History 2012-13	2013-14	2014-15
OTHER SPECIAL REVENUE FUNDS				
POSITIONS - LEGISLATIVE COUNT	19.000	19.000	19.000	19.000
Personal Services	\$1,439,038	\$1,467,216	\$1,545,769	\$1,615,529
All Other	\$181,102	\$181,102	\$214,449	\$211,449
OTHER SPECIAL REVENUE FUNDS TOTAL	\$1,620,140	\$1,648,318	\$1,760,218	\$1,826,978

Audit - Unorganized Territory 0075

Initiative: BASELINE BUDGET

	History 2011-12	History 2012-13	2013-14	2014-15
OTHER SPECIAL REVENUE FUNDS				
POSITIONS - LEGISLATIVE COUNT	2,000	2,000	2,000	2,000
Personal Services	\$134,032	\$137,812	\$149,483	\$155,995
All Other	\$54,930	\$55,322	\$55,427	\$55,427
OTHER SPECIAL REVENUE FUNDS TOTAL	\$188,962	\$193,134	\$204,910	\$211,422

Justification:

The Unorganized Territory is a two-person operation headed by the Fiscal Administrator. Her responsibilities include the review, analysis, and investigation of the budgets and expenditures of all counties and State agencies requesting funds from the Unorganized Territory Education and Services Fund. In addition, the Fiscal Administrator drafts and submits the annual Municipal Cost Components legislation in order for taxes to be levied, attends and participates in public hearings, and publishes and distributes the annual financial report of the Unorganized Territory to interested taxpayers, legislators, and County Commissioners. She also serves as the Chair of the State Commission on Deorganization.

Audit - Unorganized Territory 0075

Initiative: Provides funding for increased costs for STA-CAP.

Ref. #: 512

Committee Vote: m 11-0

AFA Vote: _____

	2013-14	2014-15
OTHER SPECIAL REVENUE FUNDS		
All Other	\$7,900	\$8,300
OTHER SPECIAL REVENUE FUNDS TOTAL	\$7,900	\$8,300

Justification:

The STACAP rate charged to the Department's non-general fund accounts increased in fiscal year 2012-13 from 0.412% to 5.5%. These increased costs will be carried forward into the fiscal years 2014-15 biennium.

AUDIT - UNORGANIZED TERRITORY 0075

PROGRAM SUMMARY

	History 2011-12	History 2012-13	2013-14	2014-15
OTHER SPECIAL REVENUE FUNDS				
POSITIONS - LEGISLATIVE COUNT	2,000	2,000	2,000	2,000
Personal Services	\$134,032	\$137,812	\$149,483	\$155,995
All Other	\$54,930	\$55,322	\$63,327	\$63,727
OTHER SPECIAL REVENUE FUNDS TOTAL	\$188,962	\$193,134	\$212,810	\$219,722

AUDIT, DEPARTMENT OF

DEPARTMENT TOTALS	2013-14	2014-15
GENERAL FUND	\$1,333,058	\$1,377,408
OTHER SPECIAL REVENUE FUNDS	\$1,973,028	\$2,046,700
DEPARTMENT TOTAL - ALL FUNDS	\$3,306,086	\$3,424,108

Sec. A-28. Appropriations and allocations. The following appropriations and allocations are made.

EXECUTIVE DEPARTMENT

Administration - Executive - Governor's Office 0165

Initiative: BASELINE BUDGET

GENERAL FUND	History 2011-12	History 2012-13	2013-14	2014-15
POSITIONS - LEGISLATIVE COUNT	20.500	20.500	20.500	20.500
Personal Services	\$1,829,127	\$1,805,780	\$1,861,470	\$1,959,384
All Other	\$427,939	\$419,836	\$426,000	\$426,000
GENERAL FUND TOTAL	\$2,257,066	\$2,225,616	\$2,287,470	\$2,385,384

FEDERAL EXPENDITURES FUND	History 2011-12	History 2012-13	2013-14	2014-15
POSITIONS - LEGISLATIVE COUNT	1.000	1.000	1.000	1.000
Personal Services	\$222,599	\$125,341	\$150,693	\$160,295
All Other	\$600,676	\$599,908	\$599,944	\$599,944
FEDERAL EXPENDITURES FUND TOTAL	\$823,275	\$725,249	\$750,637	\$760,239

OTHER SPECIAL REVENUE FUNDS	History 2011-12	History 2012-13	2013-14	2014-15
All Other	\$500	\$500	\$500	\$500
OTHER SPECIAL REVENUE FUNDS TOTAL	\$500	\$500	\$500	\$500

Justification:

The Governor serves to direct the affairs of the state according to law; to take care that the laws be faithfully executed; to give the Legislature information regarding the condition of the State and recommend measures for their consideration; to submit to the Legislature a biennial budget for the operation of state government; to act as Commander-in-Chief of the military forces of the State; to nominate and appoint all judicial, civil and military officers of the State except as otherwise provided by law; to require information from any officer in the Executive Branch upon any subject relating to their respective duties; to grant reprieves, commutations and pardons and remit, after conviction, forfeitures and penalties; and to accept for the State any and all gifts, bequests, grants or conveyances to the State of Maine.

In addition to providing for its own staff support, the Office of Governor serves to coordinate and develop the several planning responsibilities of State government; to improve the relationship between the State government and its employees; and to operate, maintain and display to the public the Blaine House, as the official residence of the Governor.

The administrative office of the Governor serves to provide staff support to the Governor as he carries out the responsibilities of the Chief Executive of the State of Maine. This support includes functions of correspondence, policy development, legislative relations, national and regional Governors' associations and scheduling preparation of reports and addresses, public information, executive appointments, case work and managing the operating budget of the Governor.

The Governor's Office of Health Policy and Finance serves as a clearinghouse to assure consistent health policy and finance for Maine. It is responsible for the effective implementation of the Dirigo Health Reform Act. Specifically, the Office must produce the State Health Plan and assure its implementation. Additionally, the Office is also responsible for

leading Maine's efforts to reduce prescription drug costs for Maine citizens.

Administration - Executive - Governor's Office 0165

Initiative: Transfers All Other from the Administration - Executive -Governor's Office program to the Blaine House program for general operations.

Ref. #: 1380

Committee Vote: in 11-0

AFA Vote: _____

	2013-14	2014-15
GENERAL FUND		
All Other	(\$10,000)	(\$10,000)
GENERAL FUND TOTAL	<u>(\$10,000)</u>	<u>(\$10,000)</u>

Justification:

No justification provided.

Administration - Executive - Governor's Office 0165

Initiative: Transfers funding from the Attorney General program to the Office of the Governor program for legal contingencies in which Attorney General declines to represent the State.

Ref. #: 1381

Committee Vote: out 1-10

AFA Vote: _____

	2013-14	2014-15
GENERAL FUND		
All Other	\$300,000	\$300,000
GENERAL FUND TOTAL	<u>\$300,000</u>	<u>\$300,000</u>

Justification:

No justification provided.

**ADMINISTRATION - EXECUTIVE - GOVERNOR'S OFFICE 0165
PROGRAM SUMMARY**

GENERAL FUND	History 2011-12	History 2012-13	2013-14	2014-15
POSITIONS - LEGISLATIVE COUNT	20.500	20.500	20.500	20.500
Personal Services	\$1,829,127	\$1,805,780	\$1,861,470	\$1,959,384
All Other	\$427,939	\$419,836	\$716,000	\$716,000
GENERAL FUND TOTAL	\$2,257,066	\$2,225,616	\$2,577,470	\$2,675,384
FEDERAL EXPENDITURES FUND	History 2011-12	History 2012-13	2013-14	2014-15
POSITIONS - LEGISLATIVE COUNT	1.000	1.000	1.000	1.000
Personal Services	\$222,599	\$125,341	\$150,693	\$160,295
All Other	\$600,676	\$599,908	\$599,944	\$599,944
FEDERAL EXPENDITURES FUND TOTAL	\$823,275	\$725,249	\$750,637	\$760,239
OTHER SPECIAL REVENUE FUNDS	History 2011-12	History 2012-13	2013-14	2014-15
All Other	\$500	\$500	\$500	\$500
OTHER SPECIAL REVENUE FUNDS TOTAL	\$500	\$500	\$500	\$500

Blaine House 0072

Initiative: BASELINE BUDGET

GENERAL FUND	History 2011-12	History 2012-13	2013-14	2014-15
POSITIONS - LEGISLATIVE COUNT	6.000	6.000	6.000	6.000
POSITIONS - FTE COUNT	0.684	0.684	0.684	0.684
Personal Services	\$441,543	\$423,580	\$469,759	\$499,208
All Other	\$52,358	\$51,542	\$52,182	\$52,182
GENERAL FUND TOTAL	\$493,901	\$475,122	\$521,941	\$551,390

OTHER SPECIAL REVENUE FUNDS	History 2011-12	History 2012-13	2013-14	2014-15
All Other	\$5,240	\$5,240	\$5,240	\$5,240
OTHER SPECIAL REVENUE FUNDS TOTAL	\$5,240	\$5,240	\$5,240	\$5,240

Justification:

The Blaine House, a National Historic Landmark, is the official residence of the Governors of the State of Maine. The Blaine House staff provides services for the Governor, the Governor's family and guests; to maintain House offices for the Governor; to display the mansion during public visiting house; and to assist at official receptions and other gatherings at the Blaine House. The Governor is responsible for the operation of the building and general maintenance of its interior. The Bureau of General Services maintains the grounds, service buildings and the exterior of the mansion, and is authorized to approve and execute any remodeling of the interior.

Blaine House 0072

Initiative: Transfers All Other from the Administration - Executive -Governor's Office program to the Blaine House program for general operations.

Ref. #: 1370

Committee Vote: in 11-0 AFA Vote: _____

GENERAL FUND	2013-14	2014-15
All Other	\$10,000	\$10,000
GENERAL FUND TOTAL	\$10,000	\$10,000

Justification:

No justification provided.

BLAINE HOUSE 0072
PROGRAM SUMMARY

GENERAL FUND	History 2011-12	History 2012-13	2013-14	2014-15
POSITIONS - LEGISLATIVE COUNT	6.000	6.000	6.000	6.000
POSITIONS - FTE COUNT	0.684	0.684	0.684	0.684
Personal Services	\$441,543	\$423,580	\$469,759	\$499,208
All Other	\$52,358	\$51,542	\$62,182	\$62,182
GENERAL FUND TOTAL	\$493,901	\$475,122	\$531,941	\$561,390

OTHER SPECIAL REVENUE FUNDS	History 2011-12	History 2012-13	2013-14	2014-15
All Other	\$5,240	\$5,240	\$5,240	\$5,240
OTHER SPECIAL REVENUE FUNDS TOTAL	\$5,240	\$5,240	\$5,240	\$5,240

Governor's Office of Communications Z127

Initiative: BASELINE BUDGET

	History 2011-12	History 2012-13	2013-14	2014-15
GENERAL FUND				
POSITIONS - LEGISLATIVE COUNT	1.000	1.000	1.000	1.000
Personal Services	\$100,879	\$104,309	\$137,761	\$141,069
GENERAL FUND TOTAL	\$100,879	\$104,309	\$137,761	\$141,069

Justification:

The Governor's Office of Communications consolidates, coordinates, and streamlines communication functions in State Government, and provides coordinated public communication services to State departments and agencies.

**GOVERNOR'S OFFICE OF COMMUNICATIONS Z127
PROGRAM SUMMARY**

	History 2011-12	History 2012-13	2013-14	2014-15
GENERAL FUND				
POSITIONS - LEGISLATIVE COUNT	1.000	1.000	1.000	1.000
Personal Services	\$100,879	\$104,309	\$137,761	\$141,069
GENERAL FUND TOTAL	\$100,879	\$104,309	\$137,761	\$141,069

Office of Policy and Management Z135

Initiative: BASELINE BUDGET

	History 2011-12	History 2012-13	2013-14	2014-15
GENERAL FUND				
POSITIONS - LEGISLATIVE COUNT	1.000	3.000	3.000	3.000
Personal Services	\$21,696	\$553,367	\$328,470	\$344,659
All Other	\$5,000	\$112,523	\$111,223	\$111,223
GENERAL FUND TOTAL	\$26,696	\$665,890	\$439,693	\$455,882

Justification:

The Governor's Office of Policy and Management carries out the responsibilities of the State relating to identification and implementation of improvements to State government and its services. Through close coordination between the Director, the State Economist, and other professional staff; the Office conducts budget development and review across agencies, facilitates intergovernmental coordination, evaluates effectiveness of economic incentive programs including tax policy, and communicates economic data.

Office of Policy and Management Z135

Initiative: Continues one Public Service Executive III position, one Public Service Coordinator II position and 2 Public Service Coordinator I positions created by Financial Order 001360 F3 and provides All Other funding.

Ref. #: 1397

Committee Vote: in 6-5

AFA Vote: _____

	2013-14	2014-15
GENERAL FUND		
POSITIONS - LEGISLATIVE COUNT	4.000	4.000
Personal Services	\$416,352	\$435,354
All Other	\$31,000	\$31,000
GENERAL FUND TOTAL	\$447,352	\$466,354

Justification:

No justification provided

**OFFICE OF POLICY AND MANAGEMENT Z135
PROGRAM SUMMARY**

	History 2011-12	History 2012-13	2013-14	2014-15
GENERAL FUND				
POSITIONS - LEGISLATIVE COUNT	1.000	3.000	7.000	7.000
Personal Services	\$21,696	\$553,367	\$744,822	\$780,013
All Other	\$5,000	\$112,523	\$142,223	\$142,223
GENERAL FUND TOTAL	\$26,696	\$665,890	\$887,045	\$922,236

EXECUTIVE DEPARTMENT

DEPARTMENT TOTALS	2013-14	2014-15
GENERAL FUND	\$4,134,217	\$4,300,079
FEDERAL EXPENDITURES FUND	\$750,637	\$760,239
OTHER SPECIAL REVENUE FUNDS	\$5,740	\$5,740
DEPARTMENT TOTAL - ALL FUNDS	\$4,890,594	\$5,066,058

Sec. A-53. Appropriations and allocations. The following appropriations and allocations are made.

MUNICIPAL BOND BANK, MAINE

Maine Municipal Bond Bank - Maine Rural Water Association 0699

Initiative: BASELINE BUDGET

	History 2011-12	History 2012-13	2013-14	2014-15
GENERAL FUND				
All Other	\$71,928	\$69,331	\$69,331	\$69,331
GENERAL FUND TOTAL	\$71,928	\$69,331	\$69,331	\$69,331

Justification:

This program provides training and technical assistance to Maine's water and wastewater systems addressing compliance, regulatory, finance, operational and management issues.

MAINE MUNICIPAL BOND BANK - MAINE RURAL WATER ASSOCIATION 0699

PROGRAM SUMMARY

	History 2011-12	History 2012-13	2013-14	2014-15
GENERAL FUND				
All Other	\$71,928	\$69,331	\$69,331	\$69,331
GENERAL FUND TOTAL	\$71,928	\$69,331	\$69,331	\$69,331

MUNICIPAL BOND BANK, MAINE

DEPARTMENT TOTALS

2013-14

2014-15

GENERAL FUND

\$69,331

\$69,331

DEPARTMENT TOTAL - ALL FUNDS

\$69,331

\$69,331

Sec. A-66. Appropriations and allocations. The following appropriations and allocations are made.

SECRETARY OF STATE, DEPARTMENT OF

Administration - Archives 0050

Initiative: BASELINE BUDGET

	History 2011-12	History 2012-13	2013-14	2014-15
GENERAL FUND				
POSITIONS - LEGISLATIVE COUNT	11,000	11,000	11,000	11,000
Personal Services	\$667,820	\$663,516	\$699,119	\$734,426
All Other	\$72,989	\$72,271	\$73,773	\$73,773
GENERAL FUND TOTAL	\$740,809	\$735,787	\$772,892	\$808,199
	History 2011-12	History 2012-13	2013-14	2014-15
FEDERAL EXPENDITURES FUND				
POSITIONS - LEGISLATIVE COUNT	1,000	1,000	1,000	1,000
Personal Services	\$67,662	\$68,023	\$72,997	\$75,047
All Other	\$2,673	\$2,673	\$2,673	\$2,673
FEDERAL EXPENDITURES FUND TOTAL	\$70,335	\$70,696	\$75,670	\$77,720
	History 2011-12	History 2012-13	2013-14	2014-15
OTHER SPECIAL REVENUE FUNDS				
All Other	\$17,730	\$17,730	\$17,730	\$17,730
OTHER SPECIAL REVENUE FUNDS TOTAL	\$17,730	\$17,730	\$17,730	\$17,730

Justification:

The Maine State Archives serves State and local governments by providing a professional archival program to preserve over 92 million pages of Maine's permanently valuable government records for use by government officials and the public, and by providing records management services for the efficient administration of government records including photographic services. The Archives establishes standards and procedures governing the creation, use, maintenance, retention, preservation and disposal of State records. Assistance is provided to the Executive, Legislative and Judicial branches of State government, as well as county and municipal governments, in making their operations more efficient and economical. The Maine State Archives also serves as the standards laboratory to ensure that all filming and imaging of State records meets established standards of quality. Professional archival services provided by the Archives include the selection and preservation of records that have permanent value to the State, accompanied by the application of specialized techniques designed to make these records readily accessible for use by government officials and the public. To improve public understanding of the value of historical records, both governmental and private, the Archives supports several initiatives. These include attracting federal funds for the preservation of historical records; coordinating Maine National History Day, a competition for grades 6-12 to enhance student use and appreciation of historical records; supporting Maine Archives and Museums, a statewide organization of historical societies, museums and archives; and membership in the Council of State Historical Records Coordinators, which promotes the importance of historical records nationwide and advocates for federal support of state record needs.

Administration - Archives 0050

Initiative: Provides funding for revenue received from annual National Historic Records and Preservation Commission grants to further preservation of historic records and archives.

FEDERAL EXPENDITURES FUND	2013-14	2014-15
All Other	\$25,000	\$25,000
FEDERAL EXPENDITURES FUND TOTAL	<u>\$25,000</u>	<u>\$25,000</u>

Justification:

The Archives annually receives a grant from the National Historic Records and Preservation Commission for the purpose of administering a grant program to aid state historical organizations. This action creates allocation for those funds.

**ADMINISTRATION - ARCHIVES 0050
PROGRAM SUMMARY**

GENERAL FUND	History 2011-12	History 2012-13	2013-14	2014-15
POSITIONS - LEGISLATIVE COUNT	11.000	11.000	11.000	11.000
Personal Services	\$667,820	\$663,516	\$699,119	\$734,426
All Other	\$72,989	\$72,271	\$73,773	\$73,773
GENERAL FUND TOTAL	<u>\$740,809</u>	<u>\$735,787</u>	<u>\$772,892</u>	<u>\$808,199</u>

FEDERAL EXPENDITURES FUND	History 2011-12	History 2012-13	2013-14	2014-15
POSITIONS - LEGISLATIVE COUNT	1.000	1.000	1.000	1.000
Personal Services	\$67,662	\$68,023	\$72,997	\$75,047
All Other	\$2,673	\$2,673	\$27,673	\$27,673
FEDERAL EXPENDITURES FUND TOTAL	<u>\$70,335</u>	<u>\$70,696</u>	<u>\$100,670</u>	<u>\$102,720</u>

OTHER SPECIAL REVENUE FUNDS	History 2011-12	History 2012-13	2013-14	2014-15
All Other	\$17,730	\$17,730	\$17,730	\$17,730
OTHER SPECIAL REVENUE FUNDS TOTAL	<u>\$17,730</u>	<u>\$17,730</u>	<u>\$17,730</u>	<u>\$17,730</u>

Bureau of Administrative Services and Corporations 0692

Initiative: BASELINE BUDGET

GENERAL FUND	History 2011-12	History 2012-13	2013-14	2014-15
POSITIONS - LEGISLATIVE COUNT	31.000	31.000	31.000	31.000
Personal Services	\$1,802,199	\$1,796,632	\$1,920,768	\$2,006,025
All Other	\$755,736	\$695,598	\$699,530	\$699,530
GENERAL FUND TOTAL	\$2,557,935	\$2,492,230	\$2,620,298	\$2,705,555

OTHER SPECIAL REVENUE FUNDS	History 2011-12	History 2012-13	2013-14	2014-15
POSITIONS - LEGISLATIVE COUNT	4.000	4.000	4.000	4.000
Personal Services	\$199,948	\$208,344	\$217,781	\$231,990
All Other	\$14,385	\$14,385	\$14,385	\$14,385
OTHER SPECIAL REVENUE FUNDS TOTAL	\$214,333	\$222,729	\$232,166	\$246,375

Justification:

The Bureau of Corporations, Elections, and Commissions (CEC) provides services to corporate and business entities, oversees the elections process, manages agency rulemaking, appointments to boards and commissions, and the appointment of notaries public. The Division of Corporations, UCC and Commissions serves as a repository for all records relating to over 84,000 business entities and nonprofit corporations, both foreign and domestic, operating in Maine and over 195,000 liens filed on personal property under the Uniform Commercial Code. All original documents relating to corporations, limited partnerships, limited liability companies and limited liability partnerships are filed with the Division. The Division's Corporate Interactive Services and UCC Total Solution allow citizens and businesses to access information and record filings securely and quickly via one of the Department's many on-line services. The Division also administers the appointment of notaries public, records appointments to over 260 boards and commissions. With respect to 2014-2015 biennium, the Bureau of Corporations, Elections and Commissions is projected to generate approximately \$18 million in revenues.

Bureau of Administrative Services and Corporations 0692

Initiative: Provides funding in the Public Comment program for revenue received in support of preparation of the "Citizen's Guide to the General Election."

Ref. #: 2487

Committee Vote: in 11-0 AFA Vote: _____

OTHER SPECIAL REVENUE FUNDS	2013-14	2014-15
All Other	\$9,500	\$9,500
OTHER SPECIAL REVENUE FUNDS TOTAL	\$9,500	\$9,500

Justification:

The Bureau of Corporations, Elections and Commissions as part of its elections responsibilities, prepares a "Citizen's Guide to the General Election." The public may pay to have published comments on referendum questions included in the guide. These funds are then used to either pay or augment paying for the publishing of the guide. This action creates allocation for these funds.

**BUREAU OF ADMINISTRATIVE SERVICES AND CORPORATIONS 0692
PROGRAM SUMMARY**

GENERAL FUND	History 2011-12	History 2012-13	2013-14	2014-15
POSITIONS - LEGISLATIVE COUNT	31.000	31.000	31.000	31.000
Personal Services	\$1,802,199	\$1,796,632	\$1,920,768	\$2,006,025
All Other	\$755,736	\$695,598	\$699,530	\$699,530
GENERAL FUND TOTAL	\$2,557,935	\$2,492,230	\$2,620,298	\$2,705,555

OTHER SPECIAL REVENUE FUNDS	History 2011-12	History 2012-13	2013-14	2014-15
POSITIONS - LEGISLATIVE COUNT	4.000	4.000	4.000	4.000
Personal Services	\$199,948	\$208,344	\$217,781	\$231,990
All Other	\$14,385	\$14,385	\$23,885	\$23,885
OTHER SPECIAL REVENUE FUNDS TOTAL	\$214,333	\$222,729	\$241,666	\$255,875

SECRETARY OF STATE, DEPARTMENT OF

DEPARTMENT TOTALS	2013-14	2014-15
GENERAL FUND	\$3,393,190	\$3,513,754
FEDERAL EXPENDITURES FUND	\$100,670	\$102,720
OTHER SPECIAL REVENUE FUNDS	\$259,396	\$273,605
DEPARTMENT TOTAL - ALL FUNDS	\$3,753,256	\$3,890,079

Sec. A-69. Appropriations and allocations.

The following appropriations and allocations are made.

TREASURER OF STATE, OFFICE OF

Administration - Treasury 0022

Initiative: BASELINE BUDGET

GENERAL FUND	History 2011-12	History 2012-13	2013-14	2014-15
POSITIONS - LEGISLATIVE COUNT	15.000	15.000	15.000	15.000
Personal Services	\$1,057,456	\$1,048,276	\$1,085,920	\$1,129,531
All Other	\$819,728	\$809,960	\$804,699	\$804,699
GENERAL FUND TOTAL	\$1,877,184	\$1,858,236	\$1,890,619	\$1,934,230

ABANDONED PROPERTY FUND	History 2011-12	History 2012-13	2013-14	2014-15
All Other	\$202,345	\$202,344	\$218,474	\$218,474
ABANDONED PROPERTY FUND TOTAL	\$202,345	\$202,344	\$218,474	\$218,474

Justification:

The 16 positions of the Office of the State Treasurer fulfill four core functions: 1) debt management, 2) cash management, 3) unclaimed property administration and 4) trust fund administration. Other major duties assigned to the Treasurer are directorships on many of Maine's quasi-governmental debt issuing agencies, administration of the Municipal Revenue Sharing Program and administration of the Financial Literacy Program. Although some of these functions do have their own programs and funding sources, administration duties of such programs are funded through personal services and all other allotment of this administration program.

Administration - Treasury 0022

Initiative: Provides funding for technology services provided by the Department of Administrative and Financial Services, Office of Information Technology.

Ref. #: 2522

Committee Vote: in 11-0 AFA Vote: _____

ABANDONED PROPERTY FUND	2013-14	2014-15
All Other	\$4,675	(\$325)
ABANDONED PROPERTY FUND TOTAL	\$4,675	(\$325)

Justification:

No justification provided

ADMINISTRATION - TREASURY 0022
PROGRAM SUMMARY

GENERAL FUND	History 2011-12	History 2012-13	2013-14	2014-15
POSITIONS - LEGISLATIVE COUNT	15.000	15.000	15.000	15.000
Personal Services	\$1,057,456	\$1,048,276	\$1,085,920	\$1,129,531
All Other	\$819,728	\$809,960	\$804,699	\$804,699
GENERAL FUND TOTAL	\$1,877,184	\$1,858,236	\$1,890,619	\$1,934,230

ABANDONED PROPERTY FUND	History 2011-12	History 2012-13	2013-14	2014-15
All Other	\$202,345	\$202,344	\$223,149	\$218,149
ABANDONED PROPERTY FUND TOTAL	\$202,345	\$202,344	\$223,149	\$218,149

TREASURER OF STATE, OFFICE OF

DEPARTMENT TOTALS	2013-14	2014-15
GENERAL FUND	\$1,890,619	\$1,934,230
ABANDONED PROPERTY FUND	\$223,149	\$218,149
DEPARTMENT TOTAL - ALL FUNDS	<u>\$2,113,768</u>	<u>\$2,152,379</u>

Sec. B-1. Appropriations and allocations.

The following appropriations and allocations are made.

ADMINISTRATIVE AND FINANCIAL SERVICES, DEPARTMENT OF

Buildings and Grounds Operations 0080

Initiative: RECLASSIFICATIONS

Ref. #: 63

Committee Vote: in 11-0

AFA Vote: _____

GENERAL FUND	2013-14	2014-15
Personal Services	\$8,096	\$8,255
All Other	(\$8,096)	(\$8,255)
GENERAL FUND TOTAL	<u>\$0</u>	<u>\$0</u>

ADMINISTRATIVE AND FINANCIAL SERVICES, DEPARTMENT OF

DEPARTMENT TOTALS	2013-14	2014-15
GENERAL FUND	<u>\$0</u>	<u>\$0</u>
DEPARTMENT TOTAL - ALL FUNDS	<u>\$0</u>	<u>\$0</u>

PART D

Sec. D-1. Department of Administrative and Financial Services; lease-purchase authorization. Pursuant to Maine Revised Statutes, Title 5, section 1587, the Department of Administrative and Financial Services, in cooperation with the Treasurer of State, may enter into financing arrangements in fiscal years 2013-14 and 2014-15 for the acquisition of motor vehicles for the Central Fleet Management Division. The financing agreements entered into in each fiscal year may not exceed \$6,000,000 in principal costs, and a financing arrangement may not exceed 4 years in duration. The interest rate may not exceed 5%. The annual principal and interest costs must be paid from the appropriate line category allocations in the Central Fleet Management Division account.

**SUMMARY
PART D**

This Part authorizes the Department of Administrative and Financial Services to enter into financing arrangements in fiscal years 2013-14 and 2014-15 for the acquisition of motor vehicles for the Central Fleet Management Division.

Committee vote: 10-9-2

PART E

Sec. E-1. Merit increases and longevity payments. Notwithstanding the Maine Revised Statutes, Title 26, section 979-D or section 1285 or any other provision of law, any merit increase or longevity payment, regardless of funding source, scheduled to be awarded or paid between July 1, 2013 and June 30, 2015 to any person employed by the departments and agencies within the executive branch, including the constitutional officers and the Department of Audit, may not be awarded, authorized or implemented. These savings may be replaced by other Personal Services savings by agreement of the State and the bargaining agents representing state employees.

Sec. E-2. Calculation and transfer. Notwithstanding any other provision of law, the State Budget Officer shall calculate the amount of savings in Part A of this Act that applies against each General Fund account for all departments and agencies from savings associated with eliminating merit pay increases and longevity payments and shall transfer the amounts by financial order upon the approval of the Governor. These transfers are considered adjustments to appropriations in fiscal year 2013-14 and fiscal year 2014-15. The State Budget Officer shall provide a report of the transferred amounts to the Joint Standing Committee on Appropriations and Financial Affairs no later than October 1, 2014.

SUMMARY PART E

This Part continues for two years the freeze on merit increases and denies the award of longevity pay to employees in the various departments and agencies within the executive branch, including the constitutional officers and the Department of Audit, during the 2014-2015 biennium. This Part also requires the State Budget Officer to calculate the amount of savings in Part A that applies against each General Fund account for all departments and agencies from savings associated with eliminating merit pay and longevity pay and to transfer the amounts by financial order upon the approval of the Governor.

Committee vote E1 + E2 related to merit increases: ^{out} 0-11.
Committee vote E1 + E2 related to longevity payments: ^{out} 3-8

PART F

Sec. F-1. Governmental Structure and Operations Review. The Director of the Governor's Office of Policy and Management shall use the powers and duties established under Title 5, section 3104 to analyze the structures and functions of government and identify potential savings in the fiscal year 2013-14 and fiscal year 2014-15 biennial budget. The savings identified must provide a minimum of \$10 million in General Fund savings in fiscal year 2013-14 that can be achieved administratively and that do not require legislative approval but can be achieved by financial order upon the recommendation of the State Budget Officer and the approval of the Governor. The Director must also make recommendations for an additional \$20 million of savings in fiscal year 2014-15 that will be achieved either by administrative actions or program eliminations subject to approval of the Legislature.

The Director, in addition to his powers and duties identified above, shall utilize the Zero Base Budgeting template prioritizations developed during the fiscal year 2014-2015 biennial budget, review technology spending and existing business processes to identify savings opportunities.

Sec. F-2. Report to the Joint Standing Committee on Appropriations and Financial Affairs. The Director shall submit a report of his findings and recommendations and any necessary implementing legislation to the Joint Standing Committee on Appropriations and Financial Affairs by September 30, 2013. The committee is authorized to submit legislation to the Second Regular Session of the 126th Legislature.

SUMMARY

PART F

This Part directs the Director of the Governor's Office of Policy and Management to analyze the structures and functions of government to identify \$10 million in savings in fiscal year 2013-14 and \$20 million in savings in fiscal year 2014-15. The first \$10 million are to be savings that can be achieved administratively. The director is required to provide a report of his findings and recommendations to the Joint Standing Committee of Appropriations and Financial Affairs by September 30, 2014.

committee vote: 10-10-1

PART G

Sec. G-1. Review of positions. The Department of Administrative and Financial Services, Bureau of the Budget and the Executive Department, Office of Policy and Management shall undertake a review of vacant and filled positions within Executive Branch departments and agencies regardless of funding source. The review shall identify 100 positions to be eliminated. A report outlining the findings of the review shall be submitted to the Joint Standing Committee on Appropriations and Financial Affairs by October 15, 2013 with recommendations for the positions to be eliminated. The report must also be delivered to the Joint Standing Committee on Transportation if the report includes any positions that are partially or wholly funded by the Highway Fund or by internal service funds, enterprise funds or Other Special Revenue Funds accounts of the Department of Transportation, the Department of Public Safety or the Department of the Secretary of State.

SUMMARY

PART G

This Part directs the Department of Administrative and Financial Services, Bureau of the Budget and the Executive Department, Office of Policy and Management to undertake a review of positions within the Executive Branch departments and agencies and identify 100 positions to be eliminated. They are required to present their report by October 15, 2013 to the Joint Standing Committee on Appropriations and Financial Affairs and to the Joint Standing Committee on Transportation.

Committee vote: 8-3

PART R

Sec. R-1. 5 MRSA §1664, sub-§1, ¶E, as amended by PL 2007, c. 613, §§1-3, is repealed.

Sec. R-1. 5 MRSA §1665, sub-§5, as amended by PL 2003, c. 20, Pt. OO, §2 and affected by PL 2003, c. 20, Pt. OO, §4, is repealed.

**SUMMARY
PART R**

This section repeals the requirement that the State Budget Document contain the prioritized public improvements budget estimate.

Committee vote: 9-1

PART S

Sec. S-1. 5 MRSA §8-F, as amended by PL 1979, c. 541, Pt. A, §16 is further amended to read:

§8-F. Rules and regulations

Each department shall establish and promulgate, ~~subject to the approval of the State Budget Officer,~~ rules and regulations to carry out the purposes of sections 8-B to 8-C. ~~Such rules and regulations shall be transmitted to the Legislative Council for its review biennially.~~

Sec. S-2. 5 MRSA §43, as amended by 1985, c. 779, §8 is further amended to read:

§43. Annual reports of state agencies

As used in sections 43 through 46, the word "agency" shall mean a state department, agency, office, board, commission or quasi-independent agency, board, commission, authority or institution.

The administrative head or body of each agency shall, on or before September 1st, annually, deliver to the Governor a report of such agency during the preceding fiscal year ending June 30th. An agency using a fiscal year other than that used by the State may report on the basis of its preceding fiscal year. The Legislative branch, through the Legislative Council, and the Judicial branch, through the Chief Justice of the Supreme Judicial Court, the University of Maine System and the Maine Maritime Academy, may also submit reports of these branches of State Government for the previous fiscal year.

The Governor shall immediately cause such reports to be edited with regard to content, arrangement and brevity, except that the constitutional officers elected by the Legislature, the Legislative Council and the Chief Justice and the University of Maine System and the Maine Maritime Academy shall approve any editing of their respective reports.

The Governor shall consolidate such reports and shall cause them to be ~~printed and published in convenient form for distribution and sale~~ posted on the Internet in a format that is easily accessible by the public as a public document entitled "The Maine State Government Annual Report" no later than December 31st.

~~The State Purchasing Agent shall distribute a reasonable number of copies of the report to each reporting agency, to legislative staff agencies and to each member of the Legislature, or, in the even-numbered years, to each member elect taking office the following January. Eighty copies of the report shall be delivered to the State Librarian for exchange and library use. The State Purchasing Agent shall prorate the cost of the report among the reporting agencies. He shall provide for the sale of additional copies of the report to state agencies and the public at a reasonable price sufficient to cover the cost of printing and distribution. The income received under this section shall be credited to an Intragovernmental Service Account which shall be~~

carried forward and expended by the State Purchasing Agent for the purposes of sections 43 through 46.

Sec. S-3. 5 MRSA §1670, as enacted by PL 1995, c. 591, §1 is repealed:

Sec. S-4. PL 1993, c. 707, Pt. G, §12, as amended by PL 1995, c. 395, Pt. F, §1 is further amended to read:

Sec. G-12. Maine Labor Relations Board unit clarification decisions that result in the determination of positions as confidential. Notwithstanding any other provision of law, the employer cost of the pick-up retirement from unit clarification decisions of the Maine Labor Relations Board that result in the determination of positions as confidential may be funded in the fiscal year in which the unit clarification decision is made and in each fiscal year of the ensuing biennium from accrued salary savings within an appropriation or allocation for Personal Services in the account where the savings exist or in another account in the same fund and department. These costs are considered ongoing current services items in subsequent fiscal year budget submissions. ~~The Commissioner of Administrative and Financial Services shall report to the joint standing committee of the Legislature having jurisdiction over appropriations and financial affairs no later than February 1st of each fiscal year with the number of cases that have been settled or are expected to be settled and the cost of any settlement, segregated by funding source.~~

SUMMARY PART S

This Part does the following:

It eliminates a provision requiring the State Budget Officer to approve department and agency rules on housing and food provided to state employees. It also eliminates the requirement that these rules be transmitted to the Legislative Council.

It amends the reporting requirements related to the Maine State Government Annual Report. The report will now be posted on the Internet in a format that is easily accessible by the public rather than published in print form.

It repeals certain notification and reporting procedures related to new federal mandates.

It eliminates the requirement that the Commissioner of Administrative and Financial Services annually report on certain Maine Labor Relations Board bargaining unit clarification decisions.

Committee vote 9-1.

PART W

Sec. W-1. Attrition savings. The attrition rate for the 2014-2015 biennium is increased from 5.0% to 6.0%.

**SUMMARY
PART W**

This Part recognizes an increase in the attrition rate from 5.0% to 6.0 % for the 2014-2015 biennium. The 6.0% rate is currently built into the baseline budget for personnel services.

Committee vote: ⁱⁿ 9-2

PART BBB

Sec. BBB-1. 26 MRSA §1418-K, as repealed and replaced by PL 1997, c. 393, Pt. A, §31 is repealed.

**SUMMARY
PART BBB**

This Part repeals the provision that prohibits the State from charging a rental fee for vending facilities in state-owned facilities that are operated by blind persons.

Committee vote: 8-3

PART KKK

Sec. KKK-1. Transfer from Other Special Revenue Funds to unappropriated surplus of the General Fund. Notwithstanding any other provision of law, the State Controller shall transfer \$70,450,000 on June 30, 2014 from Other Special Revenue Funds to the unappropriated surplus of the General Fund. On July 1, 2014, the State Controller shall transfer \$70,450,000 from the General Fund unappropriated surplus to Other Special Revenue Funds as repayment. This transfer is considered an interfund advance.

	FY 2013-14	FY 2014-15	Projections FY 2015-16	Projections FY 2016-17
Transfers				
General Fund				
PART KKK, Section 1	\$70,450,000	(\$70,450,000)	\$0	\$0
Other Special Revenue Funds				
PART KKK, Section 1	(\$70,450,000)	\$70,450,000	\$0	\$0

SUMMARY

PART KKK

This Part provides for an interfund advance of \$70,450,000 from Other Special Revenue Funds to the General Fund unappropriated surplus required for one day at the end of fiscal year 2014-15.

Committee vote: 11-0

PART LLL

Sec. LLL-1. Transfer from General Fund unappropriated surplus; Leased Space Reserve Fund Other Special Revenue Funds account. Notwithstanding any other provision of law, the State Controller shall transfer \$5,000,000 from the General Fund unappropriated surplus to the Leased Space Reserve Fund Other Special Revenue Funds account within the Department of Administrative and Financial Services no later than June 30, 2014.

	FY 2013-14	FY 2014-15	Projections FY 2015-16	Projections FY 2016-17
Transfers				
General Fund				
PART LLL, Section 1	(\$5,000,000)	\$0	\$0	\$0
Other Special Revenue Funds				
PART LLL, Section 1	\$5,000,000	\$0	\$0	\$0

SUMMARY

PART LLL

This Part requires the State Controller to transfer \$5,000,000 from the General Fund unappropriated surplus to the Leased Space Reserve Fund Other Special Revenue Funds account within the Department of Administrative and Financial Services no later than June 30, 2014.

Committee vote: 9-2